

HEPWORTH PARISH COUNCIL
MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
HEPWORTH PAVILION
THURSDAY 19 MAY 2022
8.00 PM

PRESENT:

Councillor Garry Bloomfield (GB) (Chairman)
Councillor Robin Shackleton (RS)
Councillor Marjorie MacPherson (MM)
Councillor Perry Penn (PP)
Councillor Justin Seldis (JS)
Councillor Nicholas Bennett (NB)
Councillor Helen Corris (HC)
Councillor Louise Robinson (LR)

IN ATTENDANCE:

Christopher Garman (Parish Clerk) (CG)

No members of public were present.

22/065 ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON

- a) Nominations for Chairperson were considered.
It was resolved that GB would continue as chairperson.
- b) Nominations for Vice Chairperson were considered.
It was resolved that NB would be vice chairperson.

22/066 PUBLIC FORUM

No members of public present.

22/067 REPORTS FROM AND QUESTIONS TO BOTH DISTRICT AND COUNTY COUNCILLORS

- a) County Councillor Joanna Spicer had emailed with an update on the resurfacing of Weston Lane. The suggestion is that the top surface will be removed and replaced with an appropriate surface. It was noted that the closure notices were no longer in place and that until the repairs had been completed, these should be reinstated.
- b) CB had been present at Annual Parish Meeting.

22/068 APOLOGIES

None – all councillors present. County Councillor Joanna Spicer (JSp) had sent her apologies.

22/069 DECLARATIONS OF INTEREST

MM in respect of agenda item 12 (e) and NB in respect of agenda item 12 (a).

22/070 REQUESTS FOR DISPENSATIONS

None.

22/071 MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on 20 April 2022 had been previously circulated.

It was resolved that these were an accurate record of the meetings.

22/072 MATTERS ARISING FROM THE MINUTES

None.

22/073 POLICIES AND PROCEDURES

The following policies and procedures which had been previously circulated were considered:

Standing Orders
Complaints Procedures
Disciplinary Procedures
Financial Regulations
Grievance Policy
Health and Safety Policy
Protocol for Reporting at Public Meetings
Grant Awarding Policy
Code of Conduct.

It was resolved to adopt these policies and procedures.

22/074 RISK ASSESSMENT

The financial and asset risk assessment had been previously circulated and was considered.

It was resolved to approve this risk assessment.

22/075 APPOINTMENT OF REPRESENTATIVES

Representatives for the Parochial Church Council of Hepworth, Hepworth Recreation Ground and Hepworth Charities was considered.

It was resolved that MM would be the representative for the Parochial Church Council of Hepworth, RS would be the representative for Hepworth Charities and that there would be no representative for Hepworth Recreation Ground.

22/076 FINANCE AND ADMINISTRATION

a) The following payments were considered for approval.

£648.00 to Andrew Swallow – village sign works

£86.35 to N Bennett – items for CEAP emergency pack

It was resolved to approve these payments.

b) The unaudited Annual Statement of Accounts which had been previously circulated were reviewed.

c) Donations to the Parochial Church Council of Hepworth for the churchyard, to SARS and other charities and groups were considered.

It was resolved to make a donation of £250 to the Parochial Church Council of Hepworth for the churchyard and £150 to SARS.

22/077 PLANNING MATTERS

None.

22/078 TRAFFIC CALMING PROJECT

GB reported following recent contact with JS and a recent unannounced visit by SCC Highways to review the project. It was reported that SCC Highways were considering a revised scaled down project and were going to undertake further traffic surveys. There was discussion about the handling of the project and the lack of recent involvement of the Parish Council with suggestions this was disrespectful, that the Parish Council were being misled and that SCC Highways were not being candid. It was felt many questions were being dismissed or remained unanswered. It was noted that JS had not answered the question about the legislation in respect of the need for street lighting. There was concern about the need for a further traffic surveys and the cost, in view information already available. To get a better understanding, it was decided to submit a Freedom of Information request to SCC Highways

to obtain details of the policies for traffic calming, how these have influenced the previous design and supporting emails and meeting minutes and notes.

22/079 JUBILEE CORNER

There was discussion about an appropriate bench for Jubilee Corner. Various options had been previously circulated.

It was resolved to delegate the final choice of bench to be purchased to LR with a maximum budget of £400 including VAT and to proceed with the purchase order.

22/080 CORRESPONDENCE

Correspondence which had been previously circulated was considered and no further action was needed.

22/081 QUESTIONS TO THE CHAIRMAN

- a) It was commented that there had been no response from Matt Hancock MP in respect of the traffic calming project. CG was asked to chase.
- b) It was suggested a suitable Platinum Jubilee coin be sourced and added to the village sign post.
- c) The concerns with trees adjacent to a footpath have been investigated and no further action is needed.
- d) It was noted that Hepworth meetings clashed with other neighbouring villages making attendance at times difficult for CB and JS. CG is to explore changing to Tuesday or Wednesday evenings after consulting CB and JS.

22/082 DATE OF NEXT MEETING

The next Parish Council meeting which will be on Thursday 16 June 2022 at 7.30 pm. GB, RS, LR and MM offered their apologies.

The meeting closed at 9.15 pm.

Christopher Garman
Parish Clerk
24 May 2022