

**HEPWORTH PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING**  
**HEPWORTH PAVILION**  
**THURSDAY 16 JUNE 2022**  
**7.30 PM**

**PRESENT:**

Councillor Nicholas Bennett (NB) (Chairman)  
Councillor Perry Penn (PP)  
Councillor Justin Seldis (JS)  
Councillor Helen Corris (HC)

**IN ATTENDANCE:**

Christopher Garman (Parish Clerk) (CG)  
District Councillor Carol Bull (CB)

Two members of public were present.

**22/083 PUBLIC FORUM**

Concerns were raised by two members of public about the speed of vehicles along The Street and in particular at the south end on the bends towards the A143. There were examples of a number of near misses caused by vehicles traveling at an inappropriate speed. NB explained the situation so far with the traffic calming project, the challenges and determination to get appropriate measures in place in a timely fashion.

**22/084 REPORTS FROM AND QUESTIONS TO BOTH DISTRICT AND COUNTY COUNCILLORS**

- a) County Councillor Joanna Spicer was not present.
- b) CB gave an update in respect of Blacksmiths Cottage, The Street, Hepworth, the planning application in respect of the glamping pods at North Common, Hepworth, payment of the £150 council tax refunds and the availability of funding for projects through the new UK Prosperity Fund.

**22/085 APOLOGIES**

Councillor Garry Bloomfield (GB), Councillor Robin Shackleton (RS), Councillor Marjorie MacPherson (MM) and Councillor Louise Robinson (LR) had offered their apologies and these were accepted. County Councillor Joanna Spicer (JSp) had also sent her apologies.

**22/086 DECLARATIONS OF INTEREST**

None.

**22/087 REQUESTS FOR DISPENSATIONS**

None.

**22/088 MINUTES OF THE PREVIOUS MEETING**

Minutes of the meeting held on 19 May 2022 had been previously circulated.

**It was resolved that these were an accurate record of the meeting.**

**22/089 MATTERS ARISING FROM THE MINUTES**

None.

22/090 VILLAGE ASSETS, TREES AND HIGHWAYS

- a) The traffic calming project had been discussed during the public forum. It was noted that without an update from JSp and details of the revised scheme, there was little to be discussed.
- b) It was noted that the ROW Weston Lane was now formally closed until such time as it can be resurfaced.
- c) The provision of a bike track with ramps was considered. JS had made a visit to a similar facility and it was thought many of the challenges could be overcome. It was decided to formally ask Hepworth Recreation Ground to consider making available an area for such a facility.

22/091 FINANCE AND ADMINISTRATION

- a) The following payments were considered for approval.  
£301.32 to Shelbourne Reynolds Engineering Ltd – repairs to railings  
£85.00 to M Saunders – audit fee  
£288.00 to Castle Capers Ltd – bouncy castle  
£250.00 to Parochial Church Council of Hepworth – donation  
£150.00 to SARS – donation  
£389.99 to L Robinson – reimbursement for cost of bench  
£400.00 to R Shackleton – reimbursement for Mick the Baker fee.  
**It was resolved to approve these payments.**
- b) The appointment of the Responsible Financial Officer was considered.  
**It was resolved to re-appoint Christopher Garman as Responsible Financial Officer.**
- c) The Asset Register at 31 March 2022 had been previously circulated and was considered.  
**It was resolved to approve this Asset Register.**
- d) The audited Annual Statement of Accounts for the year ending 31 March 2022 which had been previously circulated were considered.  
**It was resolved to approve this Annual Statement of Accounts.**
- e) The Annual Governance Statement 2021/2022 (section 1 of Annual Return 2021/2022) had been previously circulated and was considered.  
**It was resolved to approve this Annual Governance Statement.**
- f) The Annual Accounting Statement 2021/2022 (section 2 of the Annual Return 2021/2022) had been previously circulated and was considered.  
**It was resolved to approve the Annual Accounting Statement.**
- g) The completion of the Certificate of Exemption dispensing with the need for an external audit was considered.  
**It was resolved to complete the Certificate of Exemption.**

22/092 PLANNING MATTERS

None.

22/093 CORRESPONDENCE

Correspondence which had been previously circulated was considered and no further action was needed.

22/094 QUESTIONS TO THE CHAIRMAN

- a) NB advised that CEAP training was being organised with neighbouring parish councils and that a request would be forthcoming to cover part of the expenses of this training.
- b) There was discussion on the way forward with the traffic calming project and the formation of a formal strategic plan to ensure the best appropriate scheme was delivered. This is to be added to the agenda for the next meeting.

22/095 DATE OF NEXT MEETING

The next Parish Council meeting which will be on Thursday 21 July 2022 at 7.30 pm.

The meeting closed at 8.35 pm.

Christopher Garman  
Parish Clerk  
17 June 2022

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