

HEPWORTH PARISH COUNCIL

A MEETING OF HEPWORTH PARISH COUNCIL WILL BE HELD ON
THURSDAY 21 OCTOBER 2021 AT 7.30 PM

AT HEPWORTH VILLAGE HALL

AGENDA

1. PUBLIC FORUM

Members of the public are invited to comment on any agenda item for this meeting or any other matter concerning them and or the parish. After this opportunity, further comment during the meeting will only be allowed at the Chairman's discretion.

2. REPORTS FROM AND QUESTIONS TO COUNTY AND DISTRICT COUNCILLORS

County Councillor Joanna Spicer and District Councillor Carol Bull have been invited to attend.

3. APOLOGIES

To receive apologies and record the reasons for any absences.

4. DECLARATIONS OF INTEREST

To receive disclosures of personal and prejudicial interests on matters to be considered at the meeting.

5. REQUESTS FOR DISPENSATIONS

To receive requests for dispensations.

6. MINUTES OF THE PREVIOUS MEETING

To approve the minutes of the meetings held on 2 September 2021 and 9 September 2021.

7. MATTERS ARISING FROM MINUTES

To consider matters arising that are not covered by subsequent agenda items.

8. VILLAGE ASSETS, TREES AND HIGHWAYS

- a) To receive an update with the village sign.
- b) To review progress with Quiet Lanes Suffolk.
- c) To receive an update on the fencing around the culvert.
- d) To receive an update in respect if the willow tree on Willow Green.
- e) To review progress with the provisional plans for traffic calming.

9. EVENTS

To consider events for the Queen's Jubilee celebrations.

10. ANTISOCIAL BEHAVIOUR

To consider the antisocial behaviour around the village and in particular at the recreation ground and pavilion and any actions that are possibly needed.

11. FINANCE AND ADMINISTRATION

- a) To review the income and expenditure statement to 30 September 2021 against budget and to confirm the bank reconciliation with the bank statement.
- b) To approve the following payments:
£54.00 to SALC – payroll
£378.98 to H Corris – Clerk's salary and expenses
£184.60 to HMRC – PAYE/NI.

- c) To note the following income:
£2.30 from UK Power Networks – wayleave.
- d) To consider the initial preparations for the budget for 2022/2023.
- e) To consider the setting up of a dedicated parish council website.
- f) To review bank signatories and consider the addition of a new signatory.
- g) To consider action need to seek applications to co-opt for the two parish councillor vacancies.
- h) To consider the appointment of Christopher Garman as Responsible Financial Officer.

12. PLANNING MATTERS

To consider progress with existing applications and any planning enforcement cases.

13. CORRESPONDENCE RECEIVED

To consider any correspondence previously circulated.

14. QUESTIONS TO THE CHAIRMAN

To consider any questions to the chairman and whether items should be added to future agendas.

15. DATE OF NEXT MEETING

To consider and confirm Thursday 18 November 2021 at 7.30 pm as date of next meeting.

Christopher Garman – Parish Clerk
01359 221600 – clerk@hepworthvillage.co.uk
15 October 2021

Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, including any public comment and/or questions. Persons intending to report are requested to give notice before the start of the meeting to the Clerk of the Council to enable reasonable facilities to be afforded.