

# HEPWORTH PARISH COUNCIL

A MEETING OF HEPWORTH PARISH COUNCIL WILL BE HELD ON  
THURSDAY 20 OCTOBER 2022 AT 7.30 PM  
AT HEPWORTH PAVILION

## AGENDA

1. PUBLIC FORUM

Members of the public are invited to comment on any agenda items for this meeting or any other matters concerning them and or the parish. After this opportunity, further comment during the meeting will only be allowed at the Chairman's discretion.

2. REPORTS FROM AND QUESTIONS TO COUNTY AND DISTRICT COUNCILLORS

County Councillor Joanna Spicer and District Councillor Carol Bull have been invited to attend.

3. APOLOGIES

To receive apologies and approve the reasons for any absences.

4. DECLARATIONS OF INTEREST

To receive disclosures of personal and prejudicial interests on matters to be considered at the meeting.

5. REQUESTS FOR DISPENSATIONS

To consider requests for dispensations.

6. MINUTES OF THE PREVIOUS MEETING

To approve the minutes of the meetings held on 21 July 2022 and 25 August 2022.

7. MATTERS ARISING FROM MINUTES

To consider matters arising that are not covered by subsequent agenda items.

8. VILLAGE ASSETS, TREES AND HIGHWAYS

a) To review progress with the traffic calming project and to consider the design for the village gates.

b) To review progress with the resurfacing of the bridlepath known as Weston Lane.

c) To review progress with the possible provision of bike ramps at the Recreation Ground.

d) To review progress with the arrangements for the works to the culvert fencing and water courses around the bus shelter.

e) To consider the situation with the number of recent water leaks and road closures and what further action might be taken.

9. FINANCE AND ADMINISTRATION

a) To confirm the following payments:

£66.60 to Hepworth Recreation Ground – hall hire

£42.48 to L Robinson – materials for Jubilee Corner

£1168.16 to C Garman – Parish Clerk's salary April to September 2022

£292.00 to HMRC – payroll PAYE

£399.99 to C Garman – reimbursement for purchase of laptop computer

£28.00 to N Bennett – reimbursement for the share of hire of hall for ECAP training

£95.74 to C Garman – Parish Clerk's expenses July to September 2022

£22.80 to SALC – payroll administration

£407.65 to Arthur J Gallagher Insurance Brokers Ltd – insurance.

- b) To review income and expenditure against budget for the year to 30 June 2022 and to confirm the bank reconciliation agrees with bank statement.
- c) To review the insurance renewal documents and confirm cover remains appropriate.
- d) To consider non 'business as usual' items such as projects for the budget for 2023/2024.

10. PLANNING MATTERS

To review progress with the Shepherds Grove proposed development, to consider if professional planning advice will be sought and how this will be funded, and to consider any other actions in preparation for a possible formal planning application.

11. VACANCY FOR PARISH COUNCILLOR

To consider the situation with the vacancy for a parish councillor.

12. CORRESPONDENCE RECEIVED

To consider any correspondence previously circulated.

13. QUESTIONS TO THE CHAIRMAN

To consider any questions to the chairman and whether items should be added to future agendas.

14. DATE OF NEXT MEETING

To confirm Thursday 10 November 2022 at 7.30 pm for the next meeting of the Parish Council.

Christopher Garman – Parish Clerk  
01359 221600 – [clerk@hepworthvillage.co.uk](mailto:clerk@hepworthvillage.co.uk)  
12 October 2022

Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, including any public comment and/or questions. Persons intending to report are requested to give notice before the start of the meeting to the Clerk of the Council to enable reasonable facilities to be afforded.