

# HEPWORTH PARISH COUNCIL

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Take notice that there will be an Annual General Meeting of the Hepworth Parish Council on Thursday 20th May 2021 at 7:30pm at the Village Hall when the matters below will be considered:

Helen Corris, Clerk to the Council

Democratic 30 minutes: Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman before the start of the Parish Council Meeting. Members of the public may observe but not take part in the Parish Council Meeting itself.

This meeting will be COVID compliant and conducted within the guidelines issued to local Councils. Social distancing guidelines will be adhered to. Masks will be required and the Village Hall will have limited spaces for members of the public.

No admittance without a MASK.

## Agenda

**1. Election of Chair and Vice-Chair**

To elect officers for the next year and to sign Declaration of Office forms

**2. Election Results 6/5/21 & current Cllr Vacancies**

**3. Apologies and approval of absence.**

**4. Declarations of interest**

To receive Declarations of Interest in respect of items for consideration

**5. Requests for Dispensations**

**6. Appointment of other bodies**

Appointment of the Parish Council's representatives to the following bodies

- The Trustees of Hepworth Charities (2 representatives)
- The Hepworth Recreation Ground Committee
- Hepworth Parochial Church Council

**7. Minutes of the previous meetings**

To confirm as accurate and sign the minutes of 4<sup>TH</sup> March 2021

**8. Public Participation including updates from District and County Councillors**

Including traffic calming proposals and clarification regarding areas of land in the village identified under the Strategic Housing and Economic Land Availability Assessment

**9. To receive progress reports on previous meeting actions.**

- A) Village sign (Clerk/Chair)
- B) Ditch clearance update and resolution about next actions
- C) Quiet Lanes (M Macpherson)
- D) Bus shelter decoration/repairs (Clerk)
- E) Progress regarding Hepworth Recreation Ground and the management committee
- F) Allotments / Compulsory purchase/ WSC intervention.

**10. Clerk's/RFO Report/ Finance**

- A) Consider, approve and sign receipts and payments for year end 2020/2021
- B) To Consider, review/approve & sign Annual Governance Statement section 1 (2020/2021)
- C) To consider, review/approve & sign Accounting Statement 2020/21 section 2
- D) To review and sign Certificate of exemption AGAR 20/21 Part 2
- E) To set dates for period of exercise of public rights
- F) To agree payments to be made and note receipts
- G) Adopt new model of internal control 2021
- H) Approve renewal of ICO due in June
- I) Annual review of documents (RA, Asset list, financial control statement, etc)
- J) Current bank balances

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11. Clerks outstanding Annual leave / hours/ pay scale
12. Resolve to purchase fencing for around the culvert
13. Resolve to purchase hanging baskets and frames for old village sign plinth
14. Resolve to purchase bulbs for planting in the Village
15. Donations to Voluntary Organisations
16. Correspondence regarding lack of glass recycling facilities in the Village
17. Great British Spring Clean 28/5/21-13/06/21
18. Resolve whether to arrange a Village BBQ/event jointly with HRG Committee for post Lockdown
19. Review of signatories/nominated Cllr for bank recs.
20. Date & time of next meeting