

The Annual General Meeting of the Hepworth Parish Council took place on Thursday 18th May 2017 at the village hall where the following items were discussed.

Attendees Mr David Stannard (Chairman) Mrs M MacPherson
 Mr G Bloomfield Mrs K Shearer
 Mrs R Vernon Mrs Sue Yeomans (Parish Clerk)

Public: There were no members of the public present

1. Apologies **Action**
Mr A Yorke, Cllr J Spicer, Cllr C Bull

2. Election of Chair and Vice Chair
The Parish Council accepted the resignation of Mr Stannard as Chair. Mr Stannard was unanimously re-elected as Chairman. Mrs Shearer was unanimously elected as Vice Chairman. Declaration of Acceptance of Office forms signed by both.

3. Declarations of Interest
The following Councillor declared an interest
Item 10 - Hepworth Parochial Church Council, Mrs M MacPherson

4. Appointment of other bodies
Trustees of Hepworth Charities – Mrs K Shearer
The Hepworth Recreation Ground Committee – Mrs R Vernon, Mr A Yorke
Hepworth Parochial Church Council – Mrs M MacPherson

5. Minutes of previous meetings
The minutes of the meeting held on 19 March 2016 were agreed and signed as a true record.

6. Councillor Resignations
Mr Stannard advised the council that regrettably Mr John Beales and Mrs Margaret Beales had resigned.
Mr Stannard would like to thank Mr and Mrs Beales, on behalf of the Parish Council and the Village, for the hard work they have done for the village over many years starting with fund raising and the building of the village hall, raising funds for national celebrations, bingo evenings, car boot sales, arranging annual litter picks, fun runs, keep fit groups, over 60's groups, organising many day trips, running the Youth Club for many years, planting daffodils around the village, carol singing, editing and publishing the Village Magazine and other things too numerous to mention.

This creates 2 causal vacancies on the Parish Council which will be advertised on the Notice Board, Web Site and in Barningham Magazine.

Clerk

7. Clerk's/RFO Report

1. Bank Balances @ 19 Apr 2017	
Community (current) account	£3,192.21
Business Saver account	£1,828.25
*Harry Read A/C	£281.69
Bank of Scotland	Closed

*There was no record of this money at handover. It transpires the account had gone into dormancy through lack of activity. I applied to Barclays Bank to recover this money. A recovery form was submitted and I was informed on 3 May that the money had been recovered and £281.69 paid into the Barclays Community Account.

2. Speed Watch Sessions -
21.03.17 (no record retained), 06.04.17 = 10, 28.04.17 = 6
The team has been asked to target the Barningham end of the village early in the morning as excessive speeds in the area where children are catching school transport are causing parents concern.
3. A laptop and software have been purchased with the Transparency Fund award and are up and running. Technical support is being given by Neel Shearer.

The Receipts and Payments account for year 2016/17 were approved and signed
The External Audit Report was approved and signed
SALC was appointed as Internal Auditor

8. To the following accounts for payment

Clerks expenses March-April 17 - £50.00
SALC – payroll services for 6 months to 31.03.17 - £27.00
SALC – subscriptions for 2017/18 - £241.37
Cllr A Yorke – travel expenses - £14.40
Clerks salary to Apr-May 17 - £372.99

Mr Beales to be removed as signatory on the Bank Accounts and Cllr Shearer to be added

Clerk

9. Planning Application

Planning Application DC/17/0843/CLE

Proposal – Application for Lawful Development Certificate for Existing Use or Development – for change of use of shop (A1) to dwelling house (C3)

Location – Old Butchers Shop, The Street, Hepworth

Applicant – The Estate of the Late Mr Christie

The Council support this application with the comment that the shop has been unused since the mid 80's.

Clerk

A large metal construction has been noted on the rear of Mill House. There have been historical issues with a games room being used as living accommodation. Clerk to email Cllr Bull and query.

Clerk

10. Donations to voluntary organisations

Donations to the following organisations were agreed
Parochial Church Council - £200 (under Charities Act 1993 sect. 79)
Hepworth WI - £50 (Section 19 Local Government (Misc provisions) Act 1976)
The Hepworth Magazine - £200 (Local Government Act 1972 Sect. 142)
£250 to be ringfenced for the Social Club if it is reinstated in the future

Clerk

11. Review and approve updated Risk Assessment Document

The Risk Assessment was approved by the meeting and signed by the Chairman

12. Hepworth Village Magazine

Volunteers wishing to take on production of the Hepworth Magazine are to be approached and asked to present their ideas at the next meeting

Clerk/KS

13. GR33 Morelock Speed sign

Jill Taylor, Business Partnership Manager at Morelock gave a demonstration of the GR33 Speed Sign at the request of the Speedwatch Team. The PC thought it would be a good addition to the village. Clerk to contact the Police to ensure there is a suitable site, if so do Highways need to be consulted, and ask if they have any other recommended suppliers. If it is ok to progress then 3 quotes are to be obtained.

Clerk

14. Litter Pick

To be postponed until further notice

15. Correspondence

A request for a donation has been received from Magpas Air Ambulance. Clerk to write and say with regret we are unable to donate at this time

Clerk

16. Questions to the Chair

There were no questions to the chair

The meeting closed at 9.40 pm

The next meeting will be held on 6th July 2016