

The Annual General Meeting of the Hepworth Parish Council took place on Thursday 19th May 2016 at the village hall where the following items were discussed.

<b>Attendees</b>	Mr David Stannard (Chairman)	Mrs M MacPherson
	Mr G Bloomfield	Mr A Yorke
	Mrs M Beales	Mrs K Shearer
	Mrs Sue Yeomans (Parish Clerk)	Mr John Beales
	Mrs R Vernon	Cllr J Spicer

**1. Apologies** **Action**  
 Cllr C Bull, PC A De Jongh

**2. Election of Chair and Vice Chair**  
 The Parish Council accepted the resignation of Mr Stannard as Chair and Mr Beales as Vice Chair. There being no further nominations both Mr Stannard and Mr Beales were unanimously re-elected.

**3. Declarations of Interest**  
 The following Councillors declared an interest in item 12 as follows:-  
 Social Club – Margaret Beales  
 Recreation Ground – David Stannard, John Beales, Garry Bloomfield  
 Women’s Institute – Rosemary Vernon  
 The Hepworth Magazine – John Beales  
 Hepworth Parochial Church Council – Mrs M MacPherson

**4. Appointment of other bodies**  
 Trustees of Hepworth Charities – Mrs S Shearer  
 The Hepworth Recreation Ground Committee – Mrs R Vernon, Mr A Yorke  
 Hepworth Parochial Church Council – Mrs M MacPherson  
 Tree Warden – Mr P Penn

**5. Minutes of previous meetings**  
 The minutes of the meeting held on 3<sup>rd</sup> March 2016 were agreed and signed as a true record.

**6. Suspension of meeting to receive reports and hear from members of the public present**  
 There were five members of the public present, Mrs F Hogg, Ms S Ellis, Ms Nicola Saggars, Mrs W Summerell, Ms C Jones-Davies

Willow Green Parking – Cllr Spicer is hoping the County Council will give the land at front of bungalows but it is Havebury’s responsibility to provide the parking. The County Council do not now provide laybys for parking.

Mrs Hogg asked if Mr Beales would assess and advise on suitable lighting for rear parking area at Willow Green. Mr Beales agreed. Cllr Spicer may be able to help with funding. **JB/JS**

Concern was expressed by the PC that several garages behind Willow Green were rented out and therefore not available for residents to use. Clerk to write to Havebury asking for clarification as PC should not have to fund temporary lighting when land belongs to Havebury and they are apparently receiving income from it. **Clerk**

Cllr Spicer informed the meeting that the requested road sign for Goldsmith Way had been ordered and would shortly be put up.

Cllrs Spicer advised that her locality budget was being cut this year and next year, this budget

serves 17 villages.

13/16

Ms C Jones-Davies thanked the PC for the improvements to the lane leading to the village hall. She also asked about the village magazine status. Mr Beales explained that it is hoped to start a Hepworth Magazine, depending on funding, with first issue planned for June. Hepworth village website, which contains PC information, is available at [Hepworth.onesuffolk.net](http://Hepworth.onesuffolk.net). Ms L White-Miller would look into help with grants for the new magazine and send via the Clerk.

Clerk

Mrs MacPherson commented from the church point of view that there were no plans regarding a church magazine and no decision had been made.

## 7. Clerk's/RFO Report

Street light on A143 now repaired.

Reported the incident of fly tipping on Market Weston Road, this has now been cleared.

29 Feb – 15 May contracted hours 44, hours worked 48.15.

Speed Watch sessions

7 Mar 5pm to 6pm – 5 cars caught

21 Mar 4pm – 5pm – 1 car caught

8 Apr 7am to 8am – 7 cars caught

20 Apr 7.30am to 8.30am – 6 cars caught

More volunteers needed

£120 was received from the Transparency Fund which paid for Website Training for Cllrs K Shearer and J Beales.

The Chairman and Clerk met with residents of Willow Green on 12 April, discussion is covered in the agenda.

I attended the St Edmundsbury Town and Parish Conference on 11<sup>th</sup> April 2016. The proposed Online Consultation for Planning Applications was discussed with a pilot scheme to be launched, willing Parish Councils invited to take part. Other presentations covered The West Suffolk Community Energy Plan and the Rural Coffee Caravan. I attended a session on Dementia Friends run by the Alzheimer's Society.

Correspondence has been received from Barclays Bank requesting update of signatories.

I have contacted the Bank of Scotland as I did not receive a cheque book for this account at hand over, and I wanted to clarify who the signatories on the account are. There was some confusion as to who looks after our account and I am waiting for a call back.

Year End Bank Balances @ 31 Mar 2016

Community (Current) Account	£506.13
Barclays Business Reserve Account	£1,827.56
Bank of Scotland Corporate Deposit Account	£2,060.16
Harry Read Charity	£281.69

## 8. To Agree Year End Accounts

The Year End Accounts were discussed and approved.

It was agreed to appoint SALC as the Internal Auditors, the cost is £124.00 + VAT.

Clerk

## 9. Accounts for Payment

The following accounts were passed for payment

Charge for Uncontested Election 7 May 15 - £21.34

SALC Payroll Services - £16.80

SALC Councillor Training A Yorke – £132.00

SALC OneSuffolk Website Training K Shearer and J Beales - £108.00

SALC Subscription - £235.29

Clerk's Salary to 31.5.16 - £275.24

## 10. Transparency Fund

Clerk to look into the costing possibility of purchasing a laptop, mouse and carry bag, word processing and spreadsheet programmes through the fund.

Clerk

**11. Planning Applications**

There were no planning applications.

**12. Grants to voluntary organisations**

Grants were agreed under Section 137 of the LG Act 1972 to the following organisations

Parochial Church Council - £200

Hepworth WI - £50

The Hepworth Magazine - £320

Social Club - £250

**13. Hopton Surgery Closure**

Mrs Shearer reported as representative for Hepworth PC. The doctors have now said they may not come back to Hopton and it has been agreed to get a decision from them.

**14. Highways**

There were no highways issues.

**15. Parking Willow Green**

Issue discussed during public session above.

**16. Correspondence**

Barclays Bank Signatories – it was agreed that ideally all members of the PC should be signatories. Clerk to find out if there is any restriction on numbers.

**Clerk**

**17. Questions to the Chair**

Mr Yorke mentioned the nuisance of bird scarers on Sunday mornings in Beck Street area. Local residents are monitoring it.

**The meeting closed at 9.45 pm**

The next meeting will be held on 7<sup>th</sup> July 2016