

# HEPWORTH PARISH COUNCIL

THE ANNUAL MEETING OF HEPWORTH PARISH COUNCIL WILL BE HELD ON  
THURSDAY 15 MAY 2025 AT 7.45 PM

AT HEPWORTH PAVILION

## AGENDA

1. ELECTION OF CHAIRMAN AND VICE CHAIRMAN
  - a. To elect a chairman and a vice chairman
  - b. To sign the Declaration of Acceptance of Office – any councillors with new roles.
2. DECLARATIONS OF INTEREST  
To receive disclosures of personal and prejudicial interests on matters to be considered at the meeting.
3. APOLOGIES  
To receive apologies and record the reasons for any absences.
4. PUBLIC FORUM  
Members of the public are invited to comment on any agenda item for this meeting or any other matter concerning them and/or the parish. After this opportunity, further comment during the meeting will only be allowed at the Chairman's discretion.
5. REPORTS FROM AND QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS  
County Councillor Joanna Spicer and District Councillor Carol Bull have been invited to attend.
6. MINUTES OF THE PREVIOUS MEETING  
To approve the minutes of the meeting held on 17 April 25 (paper).
7. MATTERS ARISING FROM MINUTES  
To consider matters arising from the last meeting that are not covered by subsequent agenda items:
  - a. New Bus shelter (email)
8. RISK ASSESSMENT  
To review and agree Risk Assessment (paper).
9. FINANCE AND ADMINISTRATION
  - a. To note the monthly finance report and authorise payments (paper).
  - b. To note Asset Register (paper)
  - c. To note 2025 audit report (paper).
  - d. To consider and agree Governance Report (AGAR Section 1) (paper).
  - e. To consider and agree End of Year Accounts (AGAR Section 2) for 2024/25 (paper).
  - f. To consider donations.
10. PLANNING MATTERS  
To consider new planning applications and progress with existing applications and enforcements.
11. HIGHWAYS MATTERS  
To consider progress with ongoing projects and issues.

OVER

12. CORRESPONDENCE RECEIVED

To consider any correspondence: Nil

13. QUESTIONS TO THE CHAIRMAN

To consider any points of interest for discussion with the Chairman and possible inclusion on the agenda for the next meeting.

14. DATES OF NEXT MEETINGS

To confirm Thursday 19 June 2025 at 7.30 pm as the date of next Parish Council meeting.



Andy Osman

Parish Clerk

[hepworthpc@outlook.com](mailto:hepworthpc@outlook.com)

07767 866279

8 May 2025

Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council, including any public comment and/or questions. Persons intending to report are requested to give notice before the start of the meeting to the Clerk of the Council to enable reasonable facilities to be afforded.