

HEPWORTH PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
HEPWORTH PAVILION
THURSDAY 20 JULY 2023
7.30 PM

PRESENT:

Councillor Nicholas Bennett (NB) (Chair)
Councillor Hollie Bloomfield (HB)
Councillor Marjorie MacPherson (MM)
Councillor Louise Robinson (LR)

IN ATTENDANCE:

Andy Osman (Parish Clerk) (AO)

A member of the public was present.

23/085 APOLOGIES

Councillors Garry Bloomfield and Perry Penn sent apologies which were accepted.

23/086 DECLARATIONS OF INTEREST

NB declared an interest in Item 9 Planning – listed building consent DC/23/1063/LB. It was agreed that MM would take over the Chair for this item.

23/087 PUBLIC FORUM

No issues raised.

23/088 REPORTS FROM AND QUESTIONS TO BOTH DISTRICT AND COUNTY COUNCILLORS

No reports received prior to meeting. County and District Councillors arrived during meeting, see minute 23/093.

23/089 MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on 15 June 23 had been previously circulated and it was **resolved that these were an accurate record of the meetings.**

23/090 MATTERS ARISING FROM THE MINUTES

The Chair commended the work done to publicise the Equation Development Event held on 27 June 23 and thanked residents for attending the event.

Minute 23/080 15 June 23: Traffic Calming Works. The Clerk reported that the speed gates had arrived with Suffolk Highways. It was also confirmed that the works would start on 8 August with a road closure in place 7 to 13 August; access for deliveries and local residents would be maintained during the works.

Minute 23/080 15 June 23: Layby Resurfacing. Suffolk Highways had indicated the layby by the junction of The Street/A143 was part of the maintainable highway. Accordingly, a request to maintain this layby was submitted by the Clerk.

Minute 23/081 15 June 23: Review of Authorised Signatories. The Clerk reported that work was still ongoing to remove Justin Seldis and to add NB in relation to the Parish Council's bank account.

Minute 23/081 15 June 23: Events Noticeboard. This issue was covered later at agenda item 8b.

Minute 23/081 15 June 23: Review of Welcome Pack. This issue was covered later at agenda item 8c.

Minute 23/083 15 June 23: Herald. The Clerk confirmed that he had asked the Editor of the Hepworth Herald to include address information where planning applications are included in the publication.

Minute 23/083 15 June 23: Pollution. No further information was available and the meeting agreed to await the outcome of investigations that Equation were undertaking.

23/091 HIGHWAYS MATTERS

- a. Traffic Calming Works. Update provided at Item 23/090.
- b. Layby Resurfacing. Update provided at Item 23/090.
- c. Return of ANPR. The meeting agreed that the ANPR camera should be requested once more and **the Clerk was to submit the appropriate application.**

23/092 FINANCE AND ADMINISTRATION

- a. Finance Report. The meeting noted the finance report (current balance £18,979.79 and the projected outturn at the end of the FY of approx. £8,900). Payment of £197.66 for the Coronation Event from the Events Reserve was authorised, subject to provision of receipts to the Clerk.
- b. Events Noticeboard. The meeting agreed in principle to procure an events noticeboard subject to confirming ownership of the area it was due to be positioned.
- c. Review of Village Welcome Pack. LR reported that review work was ongoing. It was **agreed that the reviewed Welcome Pack would be added to the next meeting agenda** to allow sign off.

County Cllr Spicer and District Cllr Bull arrived at 7.45pm

23/093

Layby. JS noted the update previously provided on ownership of the layby. It was agreed to await the outcome of any maintenance work prior to approaching West Suffolk Council about bin provision.

Copart and Equation Developments. No further information was available on the re-consultation of the Copart planning application. The meeting noted concerns over how Equation had conducted their consultation on their proposed development. CB **agreed to forward information on vehicles to be stored and turnover** at the proposed Copart development. Considering the impending re-consultation of the Copart application, it was **agreed to hold a specific planning meeting open to the public on 17 August 23 at 7.30pm** if the revised planning application documents were available by the end of July/early August.

Weston Lane. JS reported that a June update on Weston Lane resurfacing indicated a July start. As this work had still not started, JS agreed to hasten.

Events Noticeboard. CB agreed in principle to provide a contribution of £250 from her locality budget towards the purchase of an events noticeboard.

County Cllr Spicer and District Cllr Bull left at 8.18pm

23/094 PLANNING MATTERS

- a. DC/23/0984/FUL. Agreed to support application.
- c. DC/23/1063/LB. Agreed to support application.

23/095 CORRESPONDENCE

- a. Planning Presentation. The Clerk **was to circulate the presentation** used at the recent West Suffolk Council development planning training attended by NB and AO.
- b. Trees. The meeting discussed the ongoing situation of where issues are reported to the Parish Council for action. It was noted that there is a balancing act that requires the Parish Council to act lawfully while fulfilling its remit to support and assist the community it serves. It was **agreed that the Clerk would draft a letter from the Parish Council to Openreach** reminding them of their responsibilities with regards to cables passing between trees and to encourage them to look at the local issue that had been identified.

23/096 QUESTIONS TO THE CHAIRMAN

- a. Quiet Lane Signpost. The **Clerk was to check progress with the installation** of the final post needed for Quiet Lane Signs to be installed.

23/097 DATE OF NEXT MEETING

It was agreed to hold a specific planning meeting on Thursday 17 August at 7.30pm to discuss the re-consultation of the Copart planning application; this meeting would only take place if the required information had been provided in time for this date. The next full Parish Council meeting will be on Thursday 28 September at 7.30 pm.

The meeting closed at 8.52 pm.



Andy Osman
Parish Clerk
24 July 2023