

HEPWORTH PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING
HEPWORTH PAVILION
THURSDAY 28 SEPTEMBER 2023
7.30 PM

PRESENT:

Councillor Garry Bloomfield (GB) (Chair)
Councillor Nick Bennett (NB)
Councillor Marjorie MacPherson (MM)
Councillor Perry Penn (PP)

IN ATTENDANCE:

Andy Osman (Parish Clerk) (AO)

A member of the public was present.

23/111 APOLOGIES

Councillors Hollie Bloomfield and Louise Robinson sent apologies which were accepted.

23/112 DECLARATIONS OF INTEREST

GB declared an interest in Item 9c Planning –DC/23/1335/CLP lawful development certificate.

23/113 PUBLIC FORUM

No issues raised.

23/114 REPORTS FROM AND QUESTIONS TO BOTH DISTRICT AND COUNTY COUNCILLORS

No formal reports received prior to meeting. In response to an update from County Cllr Spicer, it was agreed to wait for 12 months to gauge the effect of the recently completed traffic calming scheme before seeking any further revisions.

23/115 MINUTES OF THE PREVIOUS MEETING

Minutes of the Parish Council meeting held on 20 July 23 and the Parish Council Planning meeting held on 31 August 2023 had been previously circulated. It was **resolved that these were an accurate record of the meetings.**

23/116 MATTERS ARISING FROM THE MINUTES

Minute 23/091 20 July 23: Return of ANPR. On agenda at Item 7b and covered at minute 23/117.

Minute 23/092 20 July 23: Village Welcome Pack. On agenda at Item 8b and covered at minute 23/118.

Minute 23/093 20 July 23: Copart and Equation Developments. District Cllr Bull had provided further information on likely vehicle storage and turnover at the proposed Copart development. Two Parish Council Planning meetings to discuss the Parish Council's response to both applications were held on 17 and 31 August 2023.

Minute 23/095 20 July 23: Planning Presentation. The planning presentation used by West Suffolk Council was circulated to councillors by the Clerk on 27 July 23.

Minute 23/095 20 July 23: Openreach Letter. The Clerk sent a letter to BT Openreach on 27 July 23 seeking reassurance of the preventative maintenance of infrastructure in the village.

Minute 23/097 20 July 23: QLS Post. The meeting understood that the final post had been installed and this would allow the signs that had already been collected to be installed. GB **agreed to take photos** of the installation.

Minute 23/109 31 August 23: Equation Holding Response. The Clerk confirmed that the agreed Parish Council holding response had been submitted to West Suffolk Council and that this had also been posted on the village noticeboard and website. NB had provided notes from the two Parish Council planning meetings to the Clerk that had allowed a final response to be drafted ready for the September Parish Council meeting.

Minute 23/110 31 August 23: S106 Aspirations. On agenda at Item 9d and covered at minute 23/119.

23/117 HIGHWAYS MATTERS

- a. Layby Resurfacing. This had been completed by Suffolk Highways.
- b. Return of ANPR. The Clerk reported that Suffolk County Council had confirmed that Hepworth would be included on the next rota due in October as a priority site.
- c. Anglian Water. It was **agreed that the Clerk would contact Anglian Water** to request an on-site visit to discuss the number of water leaks.

23/118 FINANCE AND ADMINISTRATION

- a. Finance Report. The meeting noted the finance report (current balance £18,507.13 and the projected outturn at the end of the FY of approx. £8,900). The following payments were authorised:

Gallagher Insurance	£440.69
West Suffolk Elections	£81.91
Hepworth Hall Hire	£72.00
Clerks Salary & Exps	£906.48

The Clerk was to seek counter authorisation from Cllr Robinson for BACS payment.

- b. Sign Off Village Welcome Pack. The meeting agreed to sign off the updated Village Welcome Pack as revised by Cllr Robinson subject to minor amendments:
 - **NB agreed to provide the Clerk with details of changes to address and contact number for AA a NA.**
 - **GB agreed to provide the Clerk with revised email address.**
 - It was agreed to add contact details for the Coop in Stanton.

The **Clerk was to forward the completed document to the Hepworth Herald editor** for publication on the village website.

23/119 PLANNING MATTERS

- a. DC/23/1154/OUT – Equation Application. The meeting agreed a final response OBJECTING to the Equation application. The **Clerk was to submit this** to West Suffolk Council.
- b. DC/22/2190/HYB – Copart Application. The meeting noted that not much seemed to have changed in the new documents recently issued by the developer. Traffic modelling was still viewed as unreliable and unrepresentative of the likely volumes of traffic at this type of business. The **Clerk was to update the February holding objection based upon comments made during the meeting and circulate a draft final response** prior to the October Parish Council meeting.
- c. DC/23/1335/CLP. The meeting agreed to provide a NEUTRAL comment.
- d. S106 Aspirations. The meeting expressed concern that S106 discussions were taking place prior to the resolution of the West Suffolk Development Control Committee. It

agreed to reserve its position on S106 aspirations until such time that the position of the Development Control Committee was known. The Clerk **was to draft a suitable response to reflect this position** to West Suffolk Council planning.

23/120 CORRESPONDENCE

- a. Barclays Complaint Outcome. The Clerk confirmed that the Parish Council had been awarded £75 compensation by Barclays Bank following the complaint made over handling of anti-money laundering correspondence.
- b. Town and Parish Council Forum Letter. The meeting noted the letter.
- c. Thermal Imaging Cameras Loan Project. The meeting noted the project and **agreed for the Clerk to pass details of the website** to the Hepworth Herald editor.
- d. Mobile Post Office. The meeting noted that the Post Office had declined a request to provide a mobile Post Office for the village.

23/121 QUESTIONS TO THE CHAIRMAN

None.

23/122 DATE OF NEXT MEETING

It was agreed that the next Parish Council meeting will be on Thursday 19 October at 7.30 pm.

The meeting closed at 9.11 pm.



Andy Osman
Parish Clerk
3 October 2023