

## Certificate of Exemption – AGAR 2021/22 Form 2

To be completed by smaller authorities where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2022, and that wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015

There is no requirement to have a limited assurance review or to submit an Annual Governance and Accountability Return to the external auditor, **provided** that the authority has certified itself as exempt at a meeting of the authority after 31 March 2022 and a completed Certificate of Exemption is submitted no later than **30 June 2022** notifying the external auditor.

### Hepworth Parish Council

certifies that during the financial year 2021/22, the higher of the authority's total gross income for the year or total gross annual expenditure, for the year did not exceed **£25,000**

Total annual gross income for the authority 2021/22: **£8,089**

Total annual gross expenditure for the authority 2021/22: **£7,707**

There are certain circumstances in which an authority will be **unable to certify itself as exempt**, so that a limited assurance review will still be required. If an authority **is unable to confirm the statements below then it cannot certify itself as exempt** and it **must** submit the completed Annual Governance and Accountability Return Form 3 to the external auditor to undertake a limited assurance review for which a fee of **£200 +VAT** will be payable.

By signing this **Certificate of Exemption** you are confirming that:

- The authority was in existence on 1st April 2018
- In relation to the preceding financial year (2020/21), the external auditor **has not**:
  - issued a public interest report in respect of the authority or any entity connected with it
  - made a statutory recommendation to the authority, relating to the authority or any entity connected with it
  - issued an advisory notice under paragraph 1(1) of Schedule 8 to the Local Audit and Accountability Act 2014 ("the Act"), and has not withdrawn the notice
  - commenced judicial review proceedings under section 31(1) of the Act
  - made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration
- The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act.

If you are able to confirm that the above statements apply and that the authority neither received gross income, nor incurred gross expenditure, exceeding £25,000, then the Certificate of Exemption can be signed and a copy submitted to the external auditor **either** by email **or** by post (not both).

The Annual Internal Audit Report, Annual Governance Statement, Accounting Statements, an analysis of variances and the bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights still need to be fully completed and, along with a copy of this certificate, published on the authority website/webpage\* before 1 July 2022.

**By signing this certificate you are also confirming that you are aware of this requirement.**

Signed by the Responsible Financial Officer

Date

16/06/2022

I confirm that this Certificate of Exemption was approved by this authority on this date:

16/06/2022

Signed by Chairman

Date

16/06/2022

as recorded in minute reference:

22/091 (g)

Generic email address of Authority

clerk@hepworthvillage.co.uk

Telephone number

01359 221600

\*Published web address

<https://hepworthvillage.co.uk/parish-council/>

**ONLY this Certificate of Exemption should be returned EITHER by email OR by post (not both) as soon as possible after certification to your external auditor, but no later than 30 June 2022. Reminder letters incur a charge of £40 +VAT**

HEPWORTH PARISH COUNCIL  
STATEMENT OF ACCOUNTS FOR THE YEAR ENDING 31 MARCH 2022

2020/2021		2021/2022
	INCOME	
£		£
7,205	Precept	7,201
411	Grants	745
0	Bank interest	0
0	Rent	2
184	VAT	141
72	Sundry	0
<u>7,872</u>		<u>8,089</u>
	EXPENDITURE	
2,931	Clerk's salary	3,787
510	Expenses	350
245	Professional fees	243
282	Insurance	292
0	Hire of hall	153
300	Donations	325
0	Election costs	0
0	Training	156
377	Subscriptions	304
0	Village maintenance	761
2,107	New equipment / projects	211
0	Events	932
100	Sundry expenses	21
141	VAT	172
<u>6,993</u>		<u>7,707</u>
	Balances at 1 April 2021	
	Bank current account	6,113
	Bank deposit account	<u>1,837</u>
		7,950
	Plus income	8,089
		<u>16,039</u>
	Less expenditure	(7,707)
	<b>BALANCES AS AT 31 MARCH 2022</b>	<u><b>8,332</b></u>
	Represented by:	
	Bank current account:	7,783
	Less unrepresented cheques	<u>(1,288)</u>
		6,495
	Bank deposit account	1,837
	<b>FUNDS HELD AS AT 31 MARCH 2022</b>	<u><b>8,332</b></u>
	FUNDS ALLOCATION	
	General	3,000
	Election	1,000
	Village Hall	2,000
	Working funds	2,332
		<u>8,332</u>



Christopher I Garman  
Parish Clerk - Hepworth

M.Saunders  
732, Foxhall Road  
Ipswich  
Suffolk IP4 5TE

May 6<sup>th</sup> 2022

The Parish Council  
Hepworth

Internal audit Year Ended March 31<sup>st</sup> 2022

I have examined the Books, Vouchers, Minutes etc  
of the Parish council and hereby certify that I am  
satisfied in all aspects and that the Receipts & Payments  
Account truly reflects all transactions during the Year  
and that it shows the true financial position of the Parish  
Council as at March 31<sup>st</sup> 2022.



Malcolm Saunders  
Internal Auditor