

A meeting of the Hepworth Parish Council took place on Thursday 1<sup>st</sup> September 2016 at the village hall where the following items were discussed.

<b>Attendees</b>	Mr David Stannard (Chairman)	Mrs R Vernon
	Mr G Bloomfield	Mr A Yorke
	Mrs M Beales	Mrs K Shearer
	Mrs Sue Yeomans (Parish Clerk)	Mrs M MacPherson
	Cllr C Bull	

**1. Apologies** **Action**  
Mr John Beales, Cllr J Spicer

**2. Declarations of Interest**  
There were no Declarations of Interest

**3. Minutes of previous meetings**  
The minutes of the Hepworth Parish Council meeting of 7<sup>th</sup> July 2016 and the Extraordinary Meeting held 19<sup>th</sup> July 2016 were agreed and signed as a true record.

**Matters arising from previous meeting 7<sup>th</sup> July 2016**

Cllr Shearer has spoken to Mr R Kemp who has agreed to complete the Footpath Leaflet. Cllr Shearer will assist and a meeting is to be arranged.

**KS**

**4. Suspension of meeting to receive reports and hear from members of the public present**  
There were two member of the public present, Mr D Yeomans and Miss C Jones-Davies.

Miss Jones-Davies asked about publication of the new Hepworth Village Magazine. Mr J Beales has been unwell for a time but expects to get the first issue out after the village Car Boot Sale, which takes place on 10<sup>th</sup> September. There will be 10 monthly issues, with breaks in January and August. It is hoped the existing delivery network for the old Four Gazette will continue. Offers of assistance were given if required.

Mr Yeomans asked if Community Road Watch signs could be purchased for the approach at either end of the village on The Street to inform "This is a Community Speed Watch area". Cllr Bull suggested the clerk approach Cllr Spicer for funding, failing that she might be able to offer help.

**Clerk**

**Report from Cllr Spicer**

Cllr Spicer sent her apologies.

**Report from Cllr Bull**

Update on Hopton Surgery – the Doctors have been called before a Health Scrutiny Committee who were appalled at the way the closure had been handled. The NHS apologised for this. The CCG have put pressure on the doctors to employ someone to handle the publicity around these closures and changes and public meetings are planned in Hopton and Stanton on dates to be advised. The Action Group have one more planned meeting. Currently there is no Patient Participation Group in Hopton so maybe one could be set up. The doctors sent an email the night before the Health Scrutiny Committee meeting to say they will move out and consolidate in Stanton at a new surgery due to open in the New Year on the site of the old school. Cllr Bull felt this was optimistic given the planning permissions etc. that are required. The Hopton surgery in Stanton will be sold off to fund this new surgery in Stanton. Parking is still a problem in Stanton. Stanton is investigating the setting up of prescription delivery services to aid patients. Planning permission to build a doctor's surgery in Hopton has been approved and it is hoped other doctors will take it on. The

doctors have posted a letter on Hopton Parish Council website accusing the Parish Council of alienating the patients. **23/16**

**Willow Green** – Cllr Bull has chased J Feveyar at Havebury regarding parking at the rear as no planning application has yet been lodged. There has been no response so Cllr Bull will chase. **CB**

#### **Report from the Police**

The Safer Neighbourhood Team Report available to download from the website was felt to have little relevance to our immediate area. Clerk to email our local Police representative and give this view. **Clerk**

#### **5. Finance**

The following accounts for payment were agreed:-

Clerks Salary to 31 July 2016 - £280.54

SALC (Invoice for Internal Audit YE 31 March 2016) - £148.80

John Beales Electrical (Unistrut & brackets for Parish Notice Board) - £20.15

The Clerk circulated a Budget Comparison as at 31<sup>st</sup> August 2016 (see attached).

#### **6. Clerk's/RFO Report**

1. 16 May – 3 July contracted hours 32, hours worked 28.15  
Annual Leave taken 25 Jul – 7 Aug 16

Contracted hours for the year from 1 June 15 to 5 June 16 (52 weeks x 4 hours) were 208

Hours worked were 275, therefore 67 hours were worked unpaid for the period. This equates to an average of 1.30 hours unpaid a week being worked.

*The total hours worked covered much extra work at hand over so may not be so excessive this year. Clerk to provide hours for last 6 months at next meeting to assess whether weekly hours need to be increased.* **Clerk**

2. The period for the exercise of public rights for accounts year ended 31 March 2016 was displayed on the notice board from 1 July to 11 Aug 2016. No members of the public ask to see the accounts.

3. Speed Watch sessions  
July: 22/07 NIL RETURN  
Aug: 18/08 3  
More volunteers needed

4. Bank Balances @ 19 Aug 2016  
Community (Current) Account £3,474.83  
Barclays Business Reserve Account £1,827.79 (Interest received £0.23)  
Bank of Scotland Corporate Deposit Account £2,063.53 (Interest received £0.57)  
Harry Read Charity £281.69

5. The Clerk called Suffolk County Council and St Edmundsbury District Council about the availability of free trees to plant in the village, an action from the last meeting. Neither knew about a current scheme but thought it had been available in the past. **CB**

*Cllr Bull to make further enquiries.*

#### **7. Willow Green**

Update given by Cllr Bull above.

**8. Planning Applications**

24/16

**PROPOSAL:** Planning Application - Part retention of (i) Two storey extension and conservatory to rear, two storey side extension (following demolition of existing garden store), insertion of dormer windows, replacement porch (revised scheme to that approved under SE/12/1271/HH); (ii) Change of use of land from agricultural to domestic use as paddocks; (iii) Provision of stable

**LOCATION:** Rose Cottage North Common Hepworth Diss

**APPLICANT:** Mrs & Mrs Brian Fulcher

*The planning application was supported.*

**9. Highways**

The loss of the path from The Street to Beck Street along Market Weston Road was discussed. Cllr Yorke provided photographic evidence from the 1900's and 1965 showing the footpath did exist, it was thought there is an ash felt path under the grass. The Clerk to send information to Cllr Spicer requesting the County Council reinstate the path.

Clerk

Several complaints have been received about parishioners placing obstructions on grass verges in front of their property. Clerk to ask Cllr Spicer to clarify the legal position.

Clerk

**10. Data Protection**

Discussed following the Internal Auditor's recommendation to register with the ICO (Office of the Information Commissioner). As there is a cost of £35 per annum Clerk was asked to find out more information.

Clerk

**11. Correspondence**

The Insurance renewal has been received from Came and Company. Following discussion it was decided to renew through the brokers Came and Company with the insurers Hiscox and to enter a 3 year agreement to keep the increase in premiums to a minimum, until 30<sup>th</sup> September 2019, which will reduce this year's premium from £315.66 to £299.88. Clerk to send the payment of £299.88.

Clerk

**12. Questions to the Chair**

There were no questions to the chair.

**13. Any Other Business**

There was no other business

**Date and time of next meeting**

The next meeting will take place on Thursday 3<sup>rd</sup> November 2016 commencing at 7.30pm

**The meeting closed at 9.15pm**

## Hepworth Parish Council Budget Comparison 31 Aug 2016

Expenditure	Budget 2016/17	Actual @ 31 Aug 16
Clerk's Salary & PAYE	£2,500	£710
Clerk's Expenses	£380	£155
Training	£200	£0
Reimbursement of Expenses	£70	£0
Insurance	£290	£0
Audit Costs SALC	£90	£149
Payroll Services SALC	£50	£0
Maintenance & Repairs	£50	£0
Village Tidy Up - R Goldsmith	£350	£0
Room Hire	£80	£0
Subscriptions SALC	£230	£235
<b>Donations S137 **</b>	£960	£820
CSW Fund surplus from Locality Budget	£103	£103
	<b>£5,353</b>	<b>£2,172</b>