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|  **HEPWORTH PARISH COUNCIL DRAFT MINUTES 19/18** |

A meeting of the Hepworth Parish Council took place on Thursday 1st November 2018 at the village hall where the following items were discussed.

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| **Attendees** | Mr D Stannard (Chairman) | Mr G Bloomfield |
|  | Mr A Yorke (Vice Chairman) | Mrs M Waterson |
|  | Ms L Robinson | Mrs M MacPherson |
|  | Mrs Sue Yeomans (Parish Clerk) |  |
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| **Members of the Public:** | There were two members of the public present |
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| **1.** | **Apologies**Mrs N Yorke, Mrs R Vernon, Cllr J Spicer, Cllr C Bull | **Action** |
| **2.** | **Declarations of Interest**There were none |  |
| **3.**  | **Minutes of previous meetings**The minutes of the Meeting 6th September 2018 and Extraordinary Meeting of 27th September 2018 were agreed and signed. |  |
| **4.** | **Matters arising from previous meetings**Update on ‘Post-It Suggestions’ from Annual Parish Meeting 18 April1. As there is no telephone line in the Pavilion Internet Access is not possible. Mobile phone mast on the church – as there are already masts in neighbouring villages this is not an option at the present time, the phone companies will not place them too close together.
2. More storage facilities have been provided at the Pavilion for clubs and societies.
3. Pathway Market Weston Road – ongoing.
4. Centrally placed Notice Board to advertise village events – options being looked into.
5. New play equipment. See item 13 below.
6. Pavilion update - The Recreation Ground Committee to be approached to do some updates to the kitchen and toilets. Replacement of the hand towels with disposable paper ones (for hygienic reasons), was requested.

8. Allotments. See item 12 below. 10. More flowers around the village – approach Suffolk County Council and possibly the  Woodland Trust. | **DS****DS****Clerk** |
| **5.** | **Receive reports and hear from members of the public present****Report from Cllr Spicer (read in her absence)**The inspector has reported after the public enquiry held on 14th August 2018 and surprisingly upheld the Ramblers full claim including the section by Ivy Nook Farm.  Clerk has requested copy of the report from Cllr Spicer.I have won the argument re replacing solar VAS with solar again and am waiting for confirmation of price etc.All gone very quiet on possible Shepherds Grove developments**Report from Cllr Bull** Further to last meeting:I chased up collection of the black bags of litter twice in the end and now hope they have been collected. Update – the black bags have not been collected and Ms Jones-Davies has suspended her litter picks until this has been resolved. Someone else has dumped more rubbish by the bins in the meantime.I hope by now you have received the money from my locality budget to support your Battles Over, also in relation to the Magazine. Update – both monies have been received.General Update:The Boundary Commission have now published their recommendations and as we thought no changes are proposed to the Barningham Ward. I note item 17 on the agenda about funding for the Community Bus Scheme and would be grateful to know more to see if I can help in any way. Clerk to ask Cllr Bull for assistance.**Members of the Public**A member of the public came to highlight the difficulty horse riders in the village (and nationally) are experiencing with motorists and cyclists. She also has concerns about the increased traffic that will result from the proposed development in Barningham by Pigeon Homes, should it be approved. There have been several incidents involving horses and their riders and cars and bicycles (mainly road racers and serious cyclist and not pleasure cyclists).The Parish Council made the following suggestions for consideration to help improve the situation:1. Signs saying ‘Horses Crossing’ where the Stanton Ride crosses the Barningham Road.
2. Traffic calming measures.
3. Approach Pigeon Homes for provision of equine crossing on the Stanton Ride.
4. Request the 30mph speed restriction be moved further along Barningham Road, past Reeves Hall.
5. A Community Facebook Page be set up for horse riders.
6. A record of incidents involving horses and riders be kept for future reference.
7. Approach Suffolk County Council to erect signs.
8. Place article in the Hepworth Herald highlighting the situation.
 | **JS****20/18****Clerk**  |
| **6.** | **Finance**The following accounts for payment were agreed: -SALC – 2 X Copies of The Good Councillors Guide - £8.54SALC - Provision of 6 months payroll to 30.09.18 - £27.00Hepworth Herald, from Cllr Bull’s Locality Budget - £100.00Clerk’s Expenses 1 Sep-31 Oct 18 - £61.96Mr N Shearer, IT Support - £20.00A request for £250.00 donation towards the Over 60’s Christmas Lunch was made by Mr & Mrs J Beales, the request was approved. Clerk to raise cheque.The Bank Reconciliation at 1 Nov 2018 was agreed and approved (see attached)The forthcoming budget was discussed. It was agreed to hold a separate Budget Meeting on Thu 6th December at 7.30pm. Clerk to prepare draft for discussion. | **Clerk****Clerk** |
| **7.** | **Clerk’s/RFO Report**1. Bank Balances @ 19 Oct 2018

Community (current) account £6,021.46 Business Saver account £1,831.30 1. The following amounts have been received from Cllr Bull’s Locality Budget –

£150.00 towards Battles’ Over Project 11.11.18£100.00 towards set up costs Hepworth Herald1. Speed Watch Sessions –

September 2018:  10.09.18 = 3 vehicles; 25.9.18 = 7 vehicles (Max speed 49 mph recorded) October 2819: 31.10.18 = 6 vehicles1. Clerk reported missing manhole cover on pavement in front of Topiary Cottage to Anglian Water on 29 Nov. Received a call from Anglian Water 31 Oct to say replacement had been fitted.
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| **8.** | **Discuss format of Parish Council Meetings**A suggestion was made to cap length of meetings, or alternatively meet monthly instead of bi-monthly. After discussion it was agreed meetings could be shortened by keeping discussions ‘on track’. It was agreed to keep meetings to bi-monthly.  |  |
| **9.** | **Planning Applications**There were no planning applications. |  |
| **10.** | **Footpaths**Market Weston Road – b/f next meeting | **Clerk** |
| **11.** | **Highways**Chase up promised extra two flood signs promised for flooding area near Reeves Hall.Cllr Bloomfield reported seeing 4 or 5 bags of rubbish in the layby on the left-hand side just outside Hepworth, coming from the Bury St Edmunds direction. The rubbish bin has been knocked to the ground. Clerk to report it to Suffolk County Council. | **Clerk****21/18****Clerk** |
| **12.** | **Allotments**Cllr Stannard is making enquiries to find a suitable location in the village for provision of allotments. | **DS** |
| **13.** | **Update of Playground at the Pavilion**Following the Clerk’s request for notification of children under 12 in the village, from the responses received 24 children were identified together with several notifications of grandchildren from outside the village using the playground. The general consensus was that it is interesting and functional, although a little dated. Many respondents felt a lick of paint and a little tweaking would be sufficient.After discussion it was agreed that it should be spruced up in the Spring and a recommendation would be put to the Recreation Ground Committee for approval. | **DS** |
| **14.** | **Recycling/Bottle Bank Installation**The results of a parishioner’s ‘straw poll’ was discussed. There was a bottle bank quite some years ago at the Pavilion but it was removed by the supplier as it was not filled quickly enough and was not cost effective. It was felt it would be impractical because the Pavilion grounds are locked, unless the Pavilion is in use, and therefore access would be an issue (having to back up the lane from the hall as there is no turning area by the gate). No other suitable site was identified. |  |
| **15.** | **Battles Over – 11 November 2018**Meeting on 2nd November to make final preparations. A risk assessment has been carried out, re-siting of the bonfire is advised and agreed. Cllr Robinson to try to get large posters printed asap to put on display boards throughout the village. Cllr Robinson and Ms Jones-Davies to put out display boards if successful. Clerk to invite Cllr Spicer, Cllr Bull and the new Vicar. | **LR****Clerk** |
| **16.** | **Annual Parish Meeting 4th April 2019**It was agreed to book Mr Mike Wabe, Thetford Town Crier, to give a talk on The History of the Town Crier at a cost of £50.00.The format of the meeting would be the same as last year. Clerk to invite Clubs and Societies etc to give short report and do a display. | **Clerk****Clerk** |
| **17.** | **Correspondence**A request received for ring-fenced funding from the Community Bus Scheme was discussed. Clerk to bring forward to Budget Meeting, but in general it was agreed to give a donation. Clerk to also approach Cllr Bull, who requested more information, with a view to offering assistance. | **Clerk****Clerk** |
| **19.** | **Questions to the Chair**There were no questions  |  |
| **20.** | **Any other business**It was suggested that we provide a new, more up-to-date village sign. After discussion it was agreed to place an advertisement in the Hepworth Herald asking for volunteers who might be prepared to take on this project with ball park costings. Cllr Robinson suggested purchase of display boards for use by PC and hall users. Cllr Robinson to research prices.  | **Clerk****LR** |
|  | **The meeting closed at 9.35pm** |  |

**The next meeting is 3rd January 2019**

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| **Bank Reconciliation @ 1 Nov 2018** |  |
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| Barclays Community Account at 19 Oct 2018 | £6,021.46 |
| Barclays Business Reserve Account at 24 Sep 2018 | £1,831.30 |
|  | **£7,852.76** |
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| **Barclays Community Account**  | £6,021.46 |
| ***Less unpresented cheques*** |  |
| 915 Hepworth Herald | -£200.00 |
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| ***Less unsigned cheques*** |  |
| 918 SALC | -£8.54 |
| 919 SALC | -£27.00 |
| 920 Hepworth Herald | -£100.00 |
| 921 Clerk Exp Sep-Oct 18 | -£61.96 |
| 920 Neel Shearer IT Support | -£20.00 |
| **Balance @ 1 Nov 2018** | £5,603.96 |