

A meeting of the Hepworth Parish Council took place on Thursday 2<sup>nd</sup> March 2017 at the village hall where the following items were discussed.

<b>Attendees</b>	Mr D Stannard (Chairman)	Mr G Bloomfield
	Cllr J Spicer	Mrs R Vernon
	Mrs M Beales	Mrs K Shearer
	Mrs S Yeomans (Parish Clerk)	Mrs M MacPherson

1.	<b>Apologies</b> Cllr C Bull, Mr J Beales, Mr A Yorke VR	<b>Action</b>
2.	<b>Declarations of Interest</b> There were no declarations of interest	
3.	<b>Minutes of previous meetings</b> The minutes of the Hepworth Parish Council meeting of 5 <sup>th</sup> January 2017 and the Extraordinary Meeting held 21 <sup>st</sup> February 2017 were agreed and signed as a true record.	
4.	<p><b>Suspension of meeting to receive reports and hear from members of the public present</b> There were no members of the public present.</p> <p><b>Report from Cllr Spicer</b> There will be a meeting to discuss Broadband in the area followed by an update on Hopton Surgery tomorrow at 11.15am at The Tithe Barn, Bardwell. No Parish Councillors are available to attend. Cllr Spicer will attend and report back.</p> <p>Lorries – Cllr Spicer advised that a lorry count, covering 14 consecutive days, has taken place on Hepworth Road, Barningham following complaints from Barningham Parishioners. See Appendix 1 for results.</p> <p>Norfolk County Council is proposing to implement an Experimental 18 Tonne Weight Limit on the B1111 south of the A11 to the A1066 at Garboldisham to recognise problems arising in East Harling. Commencing at the end of March the trial is expected to last 6 months.</p> <p>Complaints have been received concerning the verge on The Street, Hepworth, which is very narrow since the adjoining ditch has been cleared. Cllr Spicer to chase.</p> <p>Goldsmith Way sign on A143 has still not been installed. Cllr Spicer to chase.</p> <p><b>Report from Cllr Bull, sent in her absence</b> Blacksmiths Cottage - I have been in touch with enforcement and they hope to pay a visit to the property with a view to reopening the case which was closed in 2013 I am told.</p> <p>Bury St Edmunds Masterplan - The formal six weeks public consultation on the issues and options plan for this opened on 27 February. There will be opportunities for the public to meet and talk to the project team at events taking place throughout the consultation period. Further information is available on the council website.</p> <p>Civil Parking Enforcement – Following agreement with the police, SCC, St Edmundsbury and Forest Heath, West Suffolk Council will be taking over civil parking enforcement which the police seem to have opted out of. It is hoped that once the new service is up and running there will be proper enforcement action taken to resolve many of the illegal parking issues that cause so many problems in our towns and villages.</p>	<p>JS</p> <p>JS</p> <p>JS</p>

	<p>Westley Bridge, BSE – As you may have seen from the press this bridge is now closed to all traffic and will not re-open until 7 April. This is causing huge congestion problems at peak times in BSE so please bear this in mind.</p> <p>Dog fouling – This continues to be an issue at all Parish Council meetings I attend and people bemoan the lack of enforcement by the council. I recently spoke to our enforcement people at the council and the point was made that they can only act if incidents are reported to them. In the last six months only 24 incidents were reported across West Suffolk. They can only proceed if they have witness statements or photographs to support the case. It is important to urge people to report incidents if there is suitable evidence. There has been one recent prosecution and another is pending.</p>	6/17						
5.	<p><b>Finance</b></p> <p>The following accounts for payment were agreed:-</p> <p>Clerks Expenses (Jan – Feb 17) - £50.00</p> <p>Bank of Scotland account has been closed and £2,065.00 transferred to Barclays Community acc. Transparency Fund application was successful, £1,521.50 has been received. Clerk to ask Mr N Shearer to get quotes for laptop and software.</p> <p>Clerk's salary increase from £9.647 to £9.743 was agreed with effect from 1 April 2017 in line with NJC Salary Pay scales for 2017.</p> <p>Bank Reconciliation (see attached) was checked by Cllr McPherson.</p> <p>Harry Read Charity – Cllr McPherson and Clerk to search archives for missing paperwork regarding this account. None provided at handover from previous clerk.</p>	<p>Clerk</p> <p>Clerk/MM</p>						
6.	<p><b>Clerk's/RFO Report</b></p> <p>A Letter was sent to Holly Barn re obstruction on verges. Obstruction promptly moved as requested.</p> <p>Bank Balances @ 2 March 2017</p> <table> <tr> <td>Community (current) account</td> <td>£4,551.43 (taking into account today's cheques)</td> </tr> <tr> <td>Business Saver account</td> <td>£1,828.25</td> </tr> <tr> <td>Bank of Scotland</td> <td>Closed</td> </tr> </table> <p>Speed Watch Sessions - 18 Jan 17 - 5; 24 Feb 17 - 7. One new volunteer bringing the team to 6.</p> <p>The Clerk has been sent a letter advising her she is not eligible for Automatic Pension Enrolment.</p> <p>Blocked drains opposite Chestnut Cottage and opposite Hepworth Hall have been reported.</p> <p>An unstable tree on The Street opposite The Old Rectory, damaged during Storm Doris has been reported and the following response received - 'This is the responsibility of the adjoining land owner, we will however take a look when we are next in the area and contact them if we feel this is necessary'. Clerk to write to Barkers Farms and request it be made safe.</p> <p>The Clerk is working on a Welcome Pack for new residence.</p>	Community (current) account	£4,551.43 (taking into account today's cheques)	Business Saver account	£1,828.25	Bank of Scotland	Closed	<p>Clerk</p> <p>Clerk</p>
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7.	<p><b>Planning Applications</b></p> <p>One planning application notification, DC/17/0258/HH, has been received but no details are available yet. An Extraordinary Meeting will be held on 21<sup>st</sup> March at 7pm to discuss.</p>							
8.	<p><b>Blacksmith's Cottage</b></p> <p>See Cllr Bull's report.</p>							
9.	<p><b>Hepworth Walks Leaflet</b></p>							

	This has been delayed. Cllr Spicer is committed to paying half the cost of production. If Cllr Spicer is not re-elected in May she advised Cllr Shearer apply to the new Cllr for the funds which have been promised.	<b>7/17</b>
<b>10.</b>	<b>Footpaths</b> Pavement Market Weston Road – bring forward to the next meeting. Amendment Claimed Footpaths in the Parish of Hepworth – the Modification Order has been received. This will go to appeal as there is a discrepancy. Objections to be in by 11 <sup>th</sup> April. The Parish Council have no comment.	<b>Clerk</b>
<b>11.</b>	<b>Highways</b> Addition of Village Hall sign on The Street at the junction with Church Lane – Cllr Spicer advised the PC to have the signs made and she would pay. JB offered to obtain quotes. Wording to read “Village Hall and Recreation Ground”. – Clerk to progress Fairholme – remove from minutes, acknowledged to be an ongoing problem. Complaints have been received that the white lining on the A143 between Hepworth from Duke of Marlborough to Stanton at the 40 mile speed limit are very faint. Clerk to report. Complaint received about the footpath by The Old Rectory and Old Stores Cottage, the hedges are overhanging the pavement making it necessary to walk on the road. Clerk to write to the properties concerned.	<b>Clerk/JB</b> <b>Clerk</b>  <b>Clerk</b>  <b>Clerk</b>
<b>12.</b>	<b>Bonfire Beacon – 11<sup>th</sup> November 2018 to celebrate 100 years since WWI</b> Clerk to register our interest and ask Cllr Yorke if he would be prepared to be the contact. A venue to be decided.	<b>Clerk</b>
<b>13.</b>	<b>Correspondence</b> Litter Pick – bring forward to May meeting Complaint concerning mud on road at North Common – farmer is making efforts to keep the road clear and mud free. Clerk to write to complainant Fresh Start, New Beginnings email. Clerk to write and decline request for a donation but we are happy to display flyers	<b>Clerk</b>  <b>Clerk</b>  <b>Clerk</b>
<b>14.</b>	<b>Review Standing Orders and Financial Standing Orders</b> The amendments to the Standing Orders were adopted. There were no changes to the Financial Standing Orders	
<b>15.</b>	<b>Questions to the chair</b> There were no questions to the chair.	
<b>13.</b>	<b>Any Other Business</b> Arrange joint public meeting between Parish Council and Church and parishioners – add to May Annual Parish Meeting Agenda. Defibrillator – several requests have been made to install a defibrillator in the village. Clerk to contact East of England Ambulance Service for more information and contact nearby clerks for their experiences. It was felt this should be passed to the Recreation Ground Committee as it was thought this to be the best location given an electricity supply would be needed.	<b>Clerk</b>    <b>Clerk</b>
	<b>Date and time of next meeting</b> The next Parish Council meeting will take place on Thursday 6 <sup>th</sup> July 2017 The Annual General Meeting and Annual Parish Meeting will take place on 18 <sup>th</sup> May 2017	
	<b>The meeting closed at 9.00pm</b>	

## Bank Reconciliation

Barclays Community Account at 17 Feb 17	£5,229.60
Barclays Business Reserve Account at 19 Dec 16	£1,828.25
Bank of Scotland Corporate Deposit Account	£0.00
Harry Read Charity	£281.69
	<hr/>
	<b>£7,339.54</b>

<b>Barclays Community Account</b>	£5,229.60
<i>Less unpresented cheques</i>	
843 TsoHost	-£14.99
849 Recreation Ground Management Committee	-£96.00
850 Suffolk Preservation Society	-£30.00
<i>Less unsigned cheques</i>	
851 Just a Small Thing	-£487.18
852 Clerk's Expenses Jan - Feb 17	-£50.00
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<b>Balance @ 2 March 2017</b>	<b>£4,551.43</b>

**Hepworth Road, Barningham.**

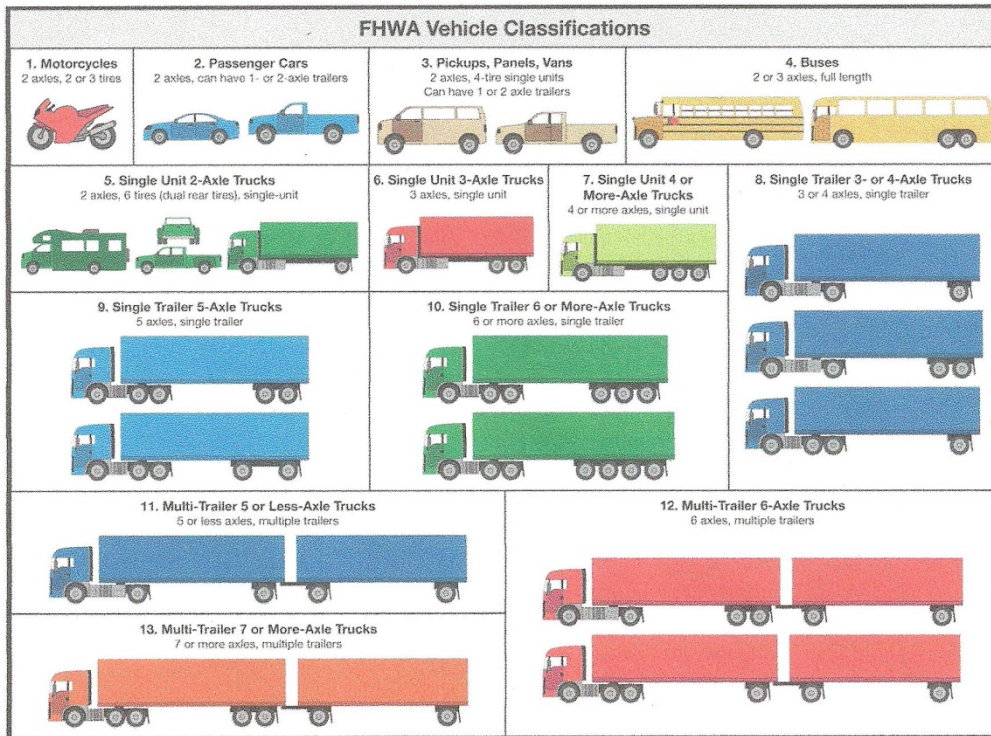
**Hepworth Road, Barningham: Report on traffic count following receipt of customer report 152742. Customer concerned that “lorries are coming down here as a cut through from Kings Lynn to the industrial estate.”**

**Background:** A traffic count was carried out from Friday 27<sup>th</sup> January 2017 to Thursday 9<sup>th</sup> February 2017 at the location shown on the attached plan. The classifications were based on the chart below and a detailed breakdown is available, but a summary is as follows:

Over the 14 day period, there were 6,622 No. vehicle movements Southbound on Hepworth Road. Of these, 33 No. were HGV's (0.5%). 21 No. of these were from categories 6 and 7, 12 No. from categories 8, 9 and 10. There were no vehicles in categories 11, 12 or 13.

Over the 14 day period, there were 6,711 No. vehicle movements Northbound on Hepworth Road. Of these, 38 No. were HGV's (0.6%). 25 No. of these were from categories 6 and 7, 13 No. from categories 8, 9 and 10. There were no vehicles in categories 11, 12 or 13.

**Conclusions:** The traffic count figures do not suggest an excessive use by HGV's as reported by the customer. The figures also do not suggest the route is being used by HGV's accessing the Stanton industrial estate. The customer requests that a weight limit be set for this road but the figures do not reinforce this request.



**Actions:** The customer should be told that a count has been carried out but the figures do not lend themselves to enable a weight limit to be put on Hepworth Road. Should the matter appear to worsen, then a further report could be submitted.

*SAH 21.2.17*