

A meeting of the Hepworth Parish Council took place on Thursday 6th July March 2017 at the village hall where the following Items were discussed.

Attendees	Mr D Stannard (Chairman)	Mr G Bloomfield
	Cllr J Spicer	Mrs R Vernon
	Mr A Yorke	Mrs K Shearer
	Mrs S Yeomans (Parish Clerk)	

1. Apologies **Action**
Mrs M MacPherson, Cllr C Bull

2. Declarations of Interest
There were no declarations of interest

3. Minutes of previous meetings
The minutes of the Hepworth Parish Council meeting of 2nd March 2017 and the Extraordinary Meeting held 21st March 2017 were agreed and signed at the AGM on 18th May 2017

4. Suspension of meeting to receive reports and hear from members of the public present
There were two members of the public present.

Mr David Yeomans ask if there was any land available for allotments. There is land opposite the Duke of Marlborough which belongs to Hepworth Charities, but access is poor. Cllr Stannard to enquire. Barker Farms may donate or lease a plot, Clerk to write and enquire. **Clerk**

Mr David Yeomans ask, on behalf of the Speedwatch Team, for Parish Council approval to approach Highways to request 2 poles to be erected for Vehicle Activated Signs (VAS), one each end of The Street. Approval was given. Quotes to purchase VAS to be obtained by Mr Yeomans, then raising of funds will be discussed.

Mrs Wendy Summerell outlined details of the Hepworth2Enjoy collaboration. The aim is to support and help anyone planning community events for the village. Details to be added to the Website with contact details for anyone wishing to get involved or requiring help with events. Hepworth Art Group is still thriving with 20 members and a waiting list to join. The Annual Hepworth Art Exhibition will be in October. **Clerk**

Report from Cllr Spicer

The speed warning signs on the A143 do not appear to be working, this was confirmed by Cllr Bloomfield. Clerk to report to Highways. **Clerk**

Vehicle Activated Sign (VAS), there is one available to borrow from the County Council. Once posts are in place Clerk to organise. **KS**
KS

The Hepworth Walks leaflet is at the proof-reading stage, which I am very pleased about. It was agreed Mr Russell Kemp, who compiled the content, be asked to proof read. It was also agreed to change wording "Pavillion" to

“Village Hall”.

Report from Cllr Bull

No report available as Cllr Bull was unexpectedly detained and did not attend.

5. Finance

10/17

The following accounts for payment were agreed:-

SALC, Internal Audit - £162.00

HMRC, Qrt to July 17 - £21.60

Parochial Church Council, donation £200.00 Charities Act 1993 sect. 79

W.I. Mrs G Penley-Martin, donation £50.00 Section 19 Local Gov (Misc Provisions) Act 76

Clerks Expenses (May-Jun 2017) - £95.00

Clerks Salary Jun-Jul 17 £372.99

Harry Read Charity funds £281.69 were discussed and it was agreed to ringfence in the Budget for future community use.

The Bank Reconciliation was verified by Cllr Shearer (see below)

Internal Auditors Report was discussed.

2. Payment Controls – S137 – comments noted

Legal Powers – these have been recorded in Budget Papers which were not submitted

3. Financial Regulations and SO – actioned

5. Risk Management – noted, to be actioned

14. Recommendations from Previous Audit

2. Review of S137 expenditure – actioned in budget

3. Recording of legislation for expenditure – actioned budget

8. Verification of budget set – budget not submitted in error as not listed on requirements

14. Submission of all reports for audit – done except budget as above

16. ICO registration – voted against by Councillors to be reviewed

Pay Pal Account – Clerk has looked into and gave report. It was suggested Clerk speak to other Clerks to see if they use it, and if so how effective it is.

Clerk

6. Clerk's/RFO Report

1. Bank Balances @ 19 Jun 2017

Community (current) account £8003.14

Business Saver account £1,828.25

Receipts – Trustees of the Recreation Ground, Peppercorn Rent Dec 03 to Dec 24 £5.25, Eastern Power Networks, Underground Cable Stimsons Yard £1.15

A VAT return for £152.76 was submitted on 16 June 2017

A mandate has been submitted to Barclays Bank removing Mr J Beales as signatory and adding Mrs K Shearer.

2. Speed Watch Sessions - May 10 = 9, 25 = 3, June 8 = 6

3. A Declaration of Compliance was submitted to the Pension Regulator on 9 June 2017

4. Parish Councillor Vacancies. A Notice of Vacancy was displayed until 21 June, as no election has been called we can now co-opt 2 councillors onto the Parish Council. Advertisements has been placed on the Notice Board, Website and in Barningham Benifice Magazine (which was free of charge), the closing date for applications is 28 July 2017.

5. Thankyou letters have been sent to Mr John Horridge, for volunteering to do village maintenance, and Mr Perry Penn, for volunteering as Tree Warden.

7. Planning Applications

There were no planning applications

8. Footpaths

Cllr Yorke gave update. He had site meeting with Cllr Spicer and it is apparent that footpath is still there beneath overgrown verge. Approx cost of uncovering £100,000. Suggested a 3 party solution with County and Borough Council and volunteers. Cllr Yorke took a straw poll – people would use it. Possibly organise volunteers with back up of Borough or County Council providing safety cover. Cllr Yorke to speak with Hepworth Hall and Black Horse residents and explain proposal. Cllr Yorke to progress matter further.

AY

11/17

9. Defibrillator

Discussed but due to funding and lack of suitable site in centre of the village this was put on hold for the present.

10. Highways

Potholes were discussed. Ongoing problem. Potholes can be reported on-line, details on website.

11. Hepworth Village Magazine

Mr N Shearer put forward a written proposal for producing a magazine (available from the Clerk on request). It was decided to ask Mr Shearer to leaflet the village asking for ideas for content, and volunteers to assist with production, possible advertising, content, distribution etc. Following the feedback, it would be decided whether or not to continue with the project. It was agreed to pay Mr Shearer £15.00 to cover cost of production of the leaflet, which would come from £200.00 ringfenced in budget for production of a magazine.

Clerk

12. Speedsign

See above in members of the public report.

13. Correspondence

Request for donation from SARS, request declined. Clerk to write.

Clerk

14. Questions to the chair

Cllr Shearer ask that a mention be given to the two ladies (names unknown) who cleared the path from The Street up to the Village Hall.

13. Any Other Business

A separate meeting date be arranged for the Annual Parish Meeting rather than on the same evening as the Annual General Meeting. This was agreed and a date in April to be booked by the Clerk. Suggestions for speakers and content to be put forward at the next meeting.

Clerk/All

	<p>The next Parish Council Meeting will be on 7th September 2017</p> <p>Future meeting dates 2017 - 6 Nov 2018 - 4 Jan, 1 Mar, 5 Apr, 3 May, 5 Jul, 6 Sep and 1 Nov</p>	
	<p>The meeting closed at 9.30pm</p>	

Bank Reconciliation @ 6 July 2017

Barclays Community Account at 19 Jun 17	£8,003.14
Barclays Business Reserve Account at 19 Jun 17	£1,828.25
	<hr/>
	£9,831.39
	<hr/> <hr/>
Barclays Community Account	£8,003.14
<i>Less unrepresented cheques</i>	
843 TsoHost	-£14.99
<i>Less unsigned cheques</i>	
864 SALC - Internal Audit	-£162.00
865 HMRC to Jul 17	-£21.60
866 Parochial Church Council, donation	-£200.00
867 W.I. G Penley-Martin, donation	-£50.00
868 Clerk Expenses May-Jun 17	-£95.00
<i>Plus income</i>	
Trustees Hepworth Recreation Ground, Peppercorn Rent	£5.25
Eastern Power Networks plc Jun 17 - Jun 18	£1.15
	<hr/>
Balance @ 6 July 17	£7,465.95
	<hr/> <hr/>

