

A meeting of the Hepworth Parish Council took place on Thursday 7<sup>th</sup> March 2019 at the village hall where the following items were discussed.

<b>Attendees</b>	Mr D Stannard (Chairman)	Mrs N Yorke
	Mr A Yorke (Vice Chairman)	Mrs M MacPherson
	Ms L Robinson	Mr G Bloomfield
	Mrs Sue Yeomans (Parish Clerk)	
	Cllr J Spicer	

**Members of the Public:** There were 6 members of the public present plus the Tree Warden

1.	Apologies	Action
	Mrs R Vernon, Mrs M Waterson, Cllr C Bull	
2.	<b>Declarations of Interest</b> There were none	
3.	<b>Minutes of previous meetings</b> The minutes of the Meeting 3 <sup>rd</sup> January 2019 and Extraordinary Meeting 22 <sup>nd</sup> February 2019 were agreed and signed.	
4.	<p><b>Matters arising from previous meetings</b></p> <p><b>Allotments</b> – A landowner has expressed an interest in offering land for use as allotments. A meeting to be set up.</p> <p><b>Village Sign replacement</b> – Adrian Rumbles, local artist presented an initial design in steel, for longevity. He was asked to bring it along to the Annual Parish Meeting on 4<sup>th</sup> April to gauge public response. It was proposed the sign be sighted in a more prominent position, so that it could be seen travelling from both directions. Wood Lane was suggested.</p> <p>It was agreed to put an advertisement in the Hepworth Herald announcing a competition to design a new sign in wood or metal, Entries by 1 May, designs to be displayed at the Annual General Meeting on 9<sup>th</sup> May.</p> <p><b>Annual Parish Meeting</b> – Clerk to finalise arrangements with participants.</p> <p><b>Shepherds Grove Development</b> – see below in public report</p> <p><b>Trees in Remembrance Planting Scheme</b> – The Tree Warden suggested sighting the trees along the back boundary of the playing field. Cllr Stannard, Cllr Bloomfield and Tree Warden to meet and review suitable site.</p>	<p>Clerk</p> <p>LR Clerk</p> <p>DS/GB</p>
5.	<p><b>Receive reports and hear from members of the public present</b></p> <p><b>Report from Cllr Spicer</b> Suggested the PC draft and submit a letter to the Shepherds Grove Developers outlining the concerns of the parishioners and the Parish Council. Stanton Parish Council will be discussing the development at their next PC Meeting when Cllr Spicer will express Hepworth's concerns. JS is still chasing replacement of the 40mph VAS on the A143.</p> <p>School Transport – letters sent out on 1<sup>st</sup> March 2019 with offers of school places. Those taking the Thurston option have no transport provided but other options have been provided. Anyone with any concerns should contact Cllr Spicer direct.</p> <p><b>Report from Cllr Bull – report read in her absence</b> Shepherds Grove Development - Can you kindly please assure everyone that what they are seeing at present is a Masterplan which is the first stage in the application process. The developer is required to consult on this and everyone should be encouraged to provide feedback. The idea being that the developers will then have an opportunity to address some of the issues before it goes to the Council. If it is approved by Council, they can then put in the actual planning application. Once this application has been submitted there will be a further consultation and opportunity for comment. I am always happy to talk through all this if anyone wishes to contact me.</p>	DS/Clerk

	<p><b>Members of the Public</b>  Shepherds Grove Development – 5 members of the public expressed their concerns regarding the increase in volume of traffic – traffic calming scheme and average speed cameras requested; HGV's - request weight restriction; infrastructure – capacity of schools and doctor's surgery, lack of pavements – impacted by increase volume of traffic. The PC will send a letter to the developers taking into account all the concerns expressed. Clerk to contact Cllr Bull and find out time frame for Draft on Outline View.</p> <p>A complaint was made about Chapman's HGV vehicles coming through the village. Cllr Spicer thought a planning application submitted about 5 years ago set out their right of use. A member of the public to check the planning application and forward to Cllr Spicer.</p>	<p><b>6/19</b></p> <p><b>DS/Clerk Clerk</b></p>
6.	<p><b>Finance</b>  The following accounts for payment were agreed: -  Chq 930 – Clerks Salary Dec 18-Jan 19 - £415.40  Chq 931 – SALC, Election Briefing (Clerk) - £30.00  Chq 933 - Clerk, Expenses Jan-Feb 19 - £105.00  Chqs 932 and 934 were cancelled  It was agreed not to renew the subscription to The Suffolk Preservation Society  It was agreed to appoint SALC as Auditors at a fee of £145.00 + VAT  It was agreed to purchase 2 x The Good Councillor Guides at £3.50 each plus postage  It was agreed to purchase a 6 Panel Display Board plus carry bag at £120.75 + VAT  It was agreed to purchase 10 'Dog Poo warning signs' at £29.50 + delivery and VAT</p>	<p><b>Clerk Clerk LR Clerk</b></p>
7.	<p><b>Parish Elections – 2 May 2019</b>  Councillors wishing to be nominated for re-election have been given Nomination Packs. Notice to publicise the forthcoming elections to be placed on the Notice Board, Website, Community Facebook Page, Village Hall etc. The Hepworth Herald next issue will be too late to carry the notice.  Anyone interested in standing for the Parish Council should contact the Clerk on 01359 250037 for further details and Nomination Pack asap.</p>	<p><b>Clerk</b></p>
8.	<p><b>Risk Assessment and Asset List</b>  The updated Risk Assessment reviewed on 3 March 2019 was agreed and approved.  The Asset List, with no recent amendments, was approved.</p>	
9.	<p><b>Clerk's/RFO Report</b>  1. Bank Balances @ 7<sup>th</sup> March 2018  Community (current) account   £4,266.44  Business Saver account           £1,832.21  2. Speed Watch Sessions  JAN: 19/01/19 = 8                   FEB: 16/02/19 = 1  31/01/19 = 2                         26/02/19 = 4  3. Clerk attended an Election Briefing on 20<sup>th</sup> February 2019 and an Allotment Management Course on 6<sup>th</sup> March 2019, both held at SALC, Claydon.</p>	
10.	<p><b>Planning Applications</b>  There were no planning applications.</p>	
11.	<p><b>Footpaths</b>  Market Weston Road – Cllr Yorke, Cllr Stannard and the Clerk met with the Community Liaison Engineer and it was agreed we could go ahead and organise a working party to clear the path, over one or several weekends. Cllr Yorke to advertise for volunteers. Cllr Stannard to cost hire of a small digger. Cllr Spicer offered funding towards cost of digger hire. Ongoing maintenance would be the responsibility of the PC.</p> <p>The Clerk reported a broken-down Footpath sign on footpath No. 2 on 26<sup>th</sup> February 2019.</p>	<p><b>AY DS</b></p>
11.	<p><b>Highways</b>  Cllr Bloomfield expressed concerns about the state of the road between Stanton and Hepworth heading towards Diss. Cllr Spicer said this would be part of planned repairs. However, pot holes and problems should always be reported to Highways.  Cllr Bloomfield reported the ditch, along the lay-by on the A143 just outside Hepworth had been</p>	

	<p>cleared but a lot of rubbish has been left in the lay-by. Clerk to report.</p> <p>A parishioner (not present) has asked that a raised triangle be placed at the top of The Street, exiting onto the A143 as people coming from Diss and turning right into The Street regularly cut the corner causing a danger to those exiting The Street. Cllr Spicer to look at possible options with her engineer.</p> <p>The Clerk reported the damaged Beck Street sign on 4<sup>th</sup> February 2019</p> <p>The Street sign at the top of the road near the A143 is damaged. Clerk to report.</p>	<p><b>Clerk 7/19</b></p> <p><b>JS</b></p> <p><b>Clerk</b></p>
<b>17.</b>	<p><b>Correspondence</b></p> <p>There was no correspondence</p>	
<b>19.</b>	<p><b>Questions to the Chair</b></p> <p>There were no questions</p>	
<b>20.</b>	<p><b>Any other business</b></p> <p>There was no other business</p>	
	<p><b>The meeting closed at 9.50pm</b></p>	

**Annual Parish Meeting 4<sup>th</sup> April 2019**  
**Annual General Meeting \*NEW DATE\* 9th May 2019**