

A meeting of the Hepworth Parish Council took place on Thursday 8th July 2021 at 7.30pm the meeting was conducted at the Village Hall and the following items were discussed.

<b>Attendees</b>	G Bloomfield (Chairman)	Ms L Robinson
	Mr P Penn	
	Mrs M MacPherson	Ms H Corris (Clerk)
	Cllr Spicer	
	Cllr Bull	

**One members of the public present.**

1.	Apologies	Action
	There were apologies from Cllr R Shackleton	
2.	<b>Declarations of Interest</b> There were none	
3.	<b>To Consider requests for dispensations</b> None received	
4.	<b>Minutes of previous meetings</b> The minutes of the previous meetings held were agreed to be a true record.	
5.	<p><b>Cllrs Reports</b></p> <p>Cllr Bull; The Duke of Marlborough planning application was refused. There were some issues around areas that had previously been designated as residential parking. This is expected to go to appeal.</p> <p>The Parish Council forum is on the 14<sup>th</sup> July 2021. You are encouraged to attend (virtually) as there will be detail provided around the Local plan.</p> <p>There is a grass cutting schedule for Parishes on the West Suffolk website. It is updated each week with details of cutting taking place the following week.</p> <p>Cllr Bull now has some Locality funding available for small projects. The Community Chest is a bigger sum of money for which communities can bid. WSC also offer a lot of support to communities in relation to securing funding from other sources if the Community chest is not appropriate. She will circulate the details.</p> <p>The Solar farm that was potentially going to be sited in Barningham is now on hold and unlikely to proceed for a variety of reasons, one of which being that the site is too far away from the main station.</p> <p>The new hospital site is proposed to be Hardwick Manor. There is a public consultation period and can be accessed online.</p> <p>Cllr Spicer; The meeting with members of the Hepworth Speedwatch group and the traffic engineer from Suffolk County Council went very well. His traffic calming plans for The Street in Hepworth were very well received and he was most helpful. Cllr Spicer expects an update soon.</p> <p>Ditches (see 6b below)</p> <p>Cllr Spicer will look into widespread concerns regarding the quality of aggregate used to resurface the byway at Weston Lane. It is wholly unsuitable and dangerous for horses. She will update us.</p>	

<p><b>6.</b></p>	<p><b>Progress reports</b></p> <p>A) Village sign. Planning application has been completed by Cllr Shackleton and submitted online. Cllr Carol Bull will investigate the progress.</p> <p>B) The flooding at Christmas was reported to the County Council Floods team. They are now investigating and have substantial resources and powers. SCC have written to the land owner where the ditch remains uncleared and is an area of concern. Further action will follow in relation to this ditch. There is believed to be a pipe underneath the bus shelter by the Havebury bungalows but it is likely to be either blocked or broken. Councillor Spicer will liaise with the floods team and report back to the Parish Council.</p> <p>C) Quiet Lanes project is much as it was before; there is a six month delay regarding the traffic surveys. A public consultation is required, however we are holding off to establish what the deadlines are as we would like to do the consultation for all three of our requested lanes rather than just one. Cllr Spicer has not been able to progress the matter either.</p> <p>D) Hepworth Recreation Ground The AGM has been postponed to the 21<sup>st</sup> July due to the changed Covid restrictions.</p> <p>It is hoped the Village will respond in order to keep the hall running. There are now bookings coming in for the hall and it has been used for some children's parties. The Fire retardant has been applied to the new curtains.</p> <p>The Coffee mornings are now re-instated on the first and third morning of each month. The Art club restart on the last Monday in July.</p> <p>E) Allotments. We are no further forward. In spite of extensive efforts no land has been found. West Suffolk Council cannot assist and their guidance would be to approach surrounding Parishes to see if we could use their allotments. We already have residents that utilise the Stanton Allotments.</p> <p>F) Dog Waste Bin It was agreed to purchase a dog waste bin for Market Weston Road to replace the original bin.</p> <p>G) Culvert fencing</p>	<p><b>Clerk</b></p> <p><b>Cllr Robinson</b></p>
------------------	---	---

	<p>It was agreed to purchase the fencing for around the Culvert. It is not the property of Suffolk County Council. Cllr Robinson will arrange the purchase.</p>	
<b>7.</b>	<p><b>Proposed Traffic calming strategy for The Street.</b></p> <p>The plans for the traffic calming in The Street are extensive and detailed. The master plan will be displayed in the Village Hall and an article will go into the July Herald.</p> <p>The Parish will be invited to view the plans at the Village picnic on the 29<sup>th</sup> August 2021.</p> <p>Councillor Spicer will be funding the traffic calming.</p>	<b>Clerk</b>
<b>8.</b>	<p><b>Village Picnic &amp; Scarecrow competition.</b></p> <p>Cllr Shackleton will advertise the Scarecrow competition and provide the prizes. The judging will be conducted over the bank holiday weekend and the winner awarded a prize at the Village picnic on 29<sup>th</sup> August 2021.</p> <p>There will be live music from Mick the Baker, a burger van, a bouncy castle and possibly children's races. A risk assessment has been completed, adequate insurance cover is in place and an overflow car park provided if required on the day. Residents will be invited to bring their own food and drink and enjoy the afternoon. Timings 1pm to 5pm.</p> <p>Clerk to arrange the cover of the Herald to advertise the event.</p> <p>Laminated posters will be created and posts etc provided. A further planning meeting will be arranged 10<sup>th</sup> August 1930hrs</p>	<p><b>Cllr Shackleton</b></p> <p><b>Clerk</b></p> <p><b>Cllr Robinson</b></p>
<b>9.</b>	<p><b>Internal Audit Review</b></p> <p>The internal audit report for 2020/21 was reviewed and the recommendations considered.</p> <p>The budgetary process for the forthcoming 2022/23 financial year will be rigorous and an explanatory document detailing the decision making will be provided along with the figures.</p> <p>The village website does not comply with the latest WAG2 and accessibility regulations. It was decided that it is time to invest in a stand-alone website for Parish Council matters. Clerk to investigate <a href="http://www.myparishcouncil.co.uk">www.myparishcouncil.co.uk</a> as these seem to offer good value for money and an efficient service.</p>	<b>Clerk</b>
<b>10.</b>	<p><b>Queen's Jubilee 2022 celebrations</b></p> <p>Resolution to commission a village beacon for lighting at the jubilee celebrations.</p> <p>Further plans will be discussed at a later meeting</p>	<b>Cllr Penn</b>
<b>11.</b>	<p><b>Joint Planning and development group</b></p>	

	<p>Following communication from Ixworth Parish Council a joint committee of Councillors from surrounding Parishes will be formed in order to monitor future building developments. Hepworth have registered an interest and will have a nominated Councillor.</p>	
<b>12.</b>	<p><b>Clerks/RFO report</b>  Bank Balances  Community account: £10546.88  Business Saver Account: £1837.38</p> <p><b>Receipts: 0</b>  <b>Payments:</b>  Cheque 1021 SALC Audit fee £189.60  Cheque 1022 Bus shelter refurb £355.00  Cheque 1023 PCC Donation (LGA 1972)  Cheque 1024 Suffolk Accident Rescue Service donation (SEC137 LGA 1972) £100.00  Cheque 1025 Castle Capers deposit £117.00  Cheque 1026 Cllr Shackleton expenses £100.00 (Plants and pot Old Plinth)  Cheque 1027 Clerks PAYE HMRC £249.75  Cheque 1028 Clerks June pay &amp; expenses including additional hours £692.77  Debit card payment Information Commissioners Office renewal £40.00  Debit card payment TEN Application £21.00</p>	
<b>13.</b>	<p><b>Planning Application DC/21/1292/FUL</b></p> <p>Single storey office building (following demolition of existing building)  Avanti gas Shepherd's Grove Industrial Estate.</p> <p>Parish council support this application.  Comments to be submitted on the WSC planning portal</p>	<b>Clerk</b>
<b>14.</b>	<p><b>Questions to the Chair</b>  Nil  Meeting concluded 2145hrs. Next meeting 2/09/21 1930hrs.</p>	