HEPWORTH PARISH COUNCIL MINUTES

A meeting of the Hepworth Parish Council took place on Thursday 4th March 2021 at 7.30pm the meeting was conducted via video link and the following items were discussed.

Mr G Bloomfield Ms H Corris (Clerk)

Ms L Robinson (Chairman) Mr P Penn
Mrs M MacPherson
Mr R Shackleton
Cllr Spicer
Cllr Bull

No members of the public present.

1.	Apologies	Action
	There were apologies from Cllrs N Yorke and A Yorke.	
2.	Declarations of Interest	
	There were none	
3.	To Consider requests for dispensations	
	None received	
4.	Minutes of previous meetings	
	The minutes of the Meetings held on 7.1.21 & 11.2.21 were agreed to be a	9
	true record.	
5.	Progress reports	
		Clerk
	 A) We now have the village sign, post and metal collar in our possession and are waiting on the availability of the builder. 	
	B) Ditches and flooding letters have been written and are being distributed across the village this week. Suffolk County Council hav been written to for clarification on ownership of the ditch in The Street alongside the bus stop/ Hepworth House field. The Chair me with the owner of the old Fairholme site and extensive ditch work being completed there including installation of large bore pipes. Some landowners have cleared their ditches already. Thank you. Clerk to write to Barkers Farms regarding clearing their ditch in Wood Lane	et
	C) Quiet Lanes is progressing. Hepworth is at the point of the traffic survey however, it looks like Market Weston Road and North Common have average speeds that are too high. The exception at the moment is Clay Lane. Traffic surveys will have to be completed by Suffolk County Council prior to consultation meetings with the villagers. Signage is being agreed with our neighbouring villages where our lanes cross into theirs. More funding has been made available so signage should be covered.	ł
	D) Wayleave agreement unlikely to reap any significant benefit for th Parish. Clerk will contact Eastern Power Network regarding an increment in the current rental agreement and its legitimacy.	e Clerk

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	 E) Allotments; A letter will be written to a local landowner in Church Lane. The Land between Clay Lane and The Street does not belong to West Suffolk Council but may be owned by Suffolk County Council farms as Hedgerow is to be planted along the foothpath bordering this field by Suffolk County farms. Some of the field is currently rented by a Farmer. Chair will follow up on one more land owner. F) Hepworth Recreation Ground; Enquiries are on-going in relation to any further grants that may be available, otherwise it is progressing well. Fire extinguishers, alarms and assembly point etc are being obtained. Signage has been installed. The hall is clean and COVID compliant. Still waiting on the electrician and Plumber. Hope to be ready for the May elections. Thank you to committee members for their hard work. 	Clerk
6.	Clirs Reports Clir Spicer; Unsuitable for HGV signs should now be going up on the 17 th March. The officer responsible for the traffic calming plans proposed for the village is still off sick. Shepherd's Grove development is progressing, planning consent has been given for the link road. Plans are now being drawn for the spine road to the junction of the A143. Clir Bull; West Suffolk Hospital have a community engagement group and we are encouraged to get involved in order to shape the future of the Hos- pital and services. The census is on the 21 st March 2021.	
7.	Review of Code of Conduct, Standing Orders RA Internal Controls, com- plaints procedure. Still fit for purpose. We work to a code of conduct set by West Suffolk this is due for review and we will be updated if there are changes.	
8.	Repair to fencing around culvert in The Street Preliminary costings established of approx. £350. Cllr Bloomfield to explore sourcing the materials. It may be a repair we can do ourselves.	Clir B
9.	Clerks/RFO report Bank Balances 19/02/21 Community account: £9270.50 Business Saver Account: £1837.28 Receipts: Cheque 973 £45.00 shown as refunded	
	Cheque 980 £72.00 shown as refunded Payments: Cheque 1007 £216.07 Clerks Dec pay & expenses Cheque 1008 £124.60 HMRC Cheque 1009 £56.97 JB Croft (Barrell locks)	

	Cheque 1010 £443.13 Clerks January Pay & expenses including extra hours	
	Cheque 1011 £30.00 N. Shearer website hosting	
	Cheque 1012 £54.00 SALC Payroll services	
	Cheque 1013 £199.13 Clerks February pay & expenses	
	Cheque 1014 £2610.00 H Signs (Village sign, post & collar)	
	B) Appoint Auditors	
	SALC were appointed as auditors for 2021.	
10.	APM 2021	
	This year's APM will not take place as hoped due to the remaining COVID re-	
	strictions.	
11.	Planning Application DC/21/0219/FUL	Clerk
	Two dwellings with parking, landscaping and associated works Duke of	
	Marlborough Hepworth.	
	Parish council oppose this application; Outside of settlement boundary of	
	the village and sets a precedent if granted.	
	Comments to be submitted on planning portal.	
12.	Questions to the Chair	
12.	Questions to the Chair Nil	
	Meeting concluded 2045hrs. Next meeting AGM 13/05/21	