

A meeting of the Hepworth Parish Council took place on Thursday 2ND September 2020 at 7.30pm the meeting was conducted via video link and the following items were discussed.

Attendees	Ms L Robinson (Chairman)	Mrs N Yorke
	Mr A Yorke	Mr G Bloomfield
		Mrs M MacPherson
	Mr R Marsham	
	Mr R Shackleton	Clerk Ms H Corris
	Cllr Spicer	
	Cllr Bull	

No members of the Public were present:

1.	Apologies	Action
	There were no apologies.	
2.	Declarations of Interest	
	There were none	
3.	To Consider requests for dispensations	
	None received	
4.	Minutes of previous meetings	
	The minutes of the Meeting 02/07/20 & 24/7/20 & 20/08/20 were agreed to be a true record.	
5.	Cllrs Reports	
	<p>Cllr Spicer advised that Unsuitable for HGV signs will be sighted at the junction of the A143 and at the junction of the B111 and Hepworth Road in Barningham.</p> <p>Three traffic counts have been completed in the village over the summer. Full results not yet received however it is apparent that Hepworth has a massive speeding problem. County council consider the issue to be so significant that it merits an intervention by them. Hepworth PC will be major consultees in the process that follows and the Speed watch team will also be part of that consultation. There are a variety of interventions that can be considered to calm the speed of the traffic and Cllr Spicer will come back to us with options. The PC thanked Cllr Spicer for the investment made into this matter so far.</p> <p>The Bus shelter refurb will be covered by funds from both Cllr Spicer and Cllr Bull.</p> <p>If there is to be any action taken by the PC in relation to the lay-by/verge outside the Havebury Bungalows in The Street then permission must be obtained from S.C.C beforehand.</p> <p>Shepherd’s Grove Development is still on-going however the owners/developers are looking at an alternative plan that would not involve any housing being built. The current plan is being delayed by an issue over ownership of an area of land within the proposed development.</p> <p>Cllr Spicer has made enquiries with the organisation responsible for public rights of way and footpaths as she noticed the field in Wood Lane had not had the footpath between Wood Lane and Beck Street opened up and that it was still full of a crop.</p>	

	<p>The man-hole cover in The Street that belonged to Anglian Water did not meet the County council criteria for an intervention and she recommended that complaints should continue to be logged and that PC should write to Anglian water.</p> <p>Councillor Bull; There have not been any plans submitted to WSC in relation to Mill House. She has passed the matter on to the enforcement team as a ditch has apparently been filled in and there is concern about access onto the A143. She will feedback to the PC. Cllr Bull confirmed she will assist with the cost of the bus shelter refurb and has received documentation from the PC.</p> <p>The Cart Lodge and Annexe planning queries have been looked into thoroughly and numerous site visits have now been made. An application was approved retrospectively for the properties that have been used as holiday lets for many years now. Another application that was made recently was for a separate building. Planners will however, investigate the matter of whether some other buildings are now being used as dwellings and feedback to the PC.</p> <p>There have been a lot of Anti-social behaviour at Knettishall Heath recently and she has been working in conjunction with the Police and other partners to address the issues.</p> <p>A question was asked regarding Tree preservation orders and advice provided that all TPO's are available to be viewed publicly on the WSC website.</p>	<p>Clerk</p>
<p>6.</p>	<p>Progress reports on previous meeting actions</p> <p>The Parish Council finally has a debit card so online purchases may now be made.</p> <p>The Flint arrow /axe head issue has not progressed at this time but once the Pavilion is re-opened it is hoped a display box will be installed.</p> <p>The Village sign and mounting post has been ordered. There is a three month wait. The proposed location is on the same side of the road as the Village map but on the other side of Wood lane. This will enable the sign to be seen clearly by traffic travelling in both directions along the street. There is currently a large Sycamore tree growing out of a ditch that will have to be trimmed to avoid interfering with the new sign. The Clerk will speak to two local builders and obtain quotes for the sign installation.</p> <p>The two bus shelters will be re-painted and one will have new roofing felt.</p> <p>The Play area at the Pavilion looks great, almost finished. Work has also begun inside the Pavilion Not known when it will be finished. Clerk to make an enquiry regarding this.</p> <p>General discussion regarding consulting a Solicitor regarding the lease between PC and Hepworth Recreation Ground Committee. Documentation has been provided in relation to income and expenditure for the period 2011-2019.</p> <p>Two quotes have been received in relation to the verge outside the Havebury bungalows in The Street. Both were around the £3000 mark. This is</p>	<p>Clerk</p> <p>Clerk</p>

	<p>currently beyond the budget of the PC at this time so a consultation with the residents will not go ahead.</p>	
<p>7.</p>	<p>Clerks update RFO Reports</p> <p>Bank Balances as of 19.8.20</p> <p>Community Account £12176.32</p> <p>Less unpresented cheques £11819.32</p> <p>Reserve Account £1836.98</p> <p>Receipts and Payments</p> <p>There were no receipts in the last month. The following payments were authorised</p> <p>Cheque 999 £448.04 Clerks July pay and expenses</p> <p>Cheque 1000 £227.59 Clerks August Pay and expenses</p> <p>Expenditure against Budget Review</p> <p>Total income to date £7675 Comprises:</p> <p>Precept £7205</p> <p>Refund on Hornbeam Purchase £286</p> <p>VAT refund £184</p> <p>Anticipated underspend in some areas of the budget.</p> <p>Potential expenditure on Solicitors fees of up to £1000 which was not originally anticipated.</p> <p>Expenditure on Village sign (partly funded by Cllr Bull) remainder to be covered by PC.</p> <p>Review Internal Audit/ Impact Assessment</p> <p>The Audit report has already been accepted at a previous meeting but the following actions have now been implemented. The Asset register has been recalculated to the value of £29,187</p> <p>The Recommended suite of GDPR documents published by SALC will be utilised. Further clarification will be sought as some recommendations do not appear to apply to the PC.</p> <p>Model Financial Regulations 2019</p> <p>The PC have reviewed the above documentation and have now adopted the 2019 version replacing the current 2013 version as recommended by the auditors</p>	<p>Clerk</p>

<p>8.</p>	<p>Maintenance Team</p> <p>Resolution not to explore the costs involved regarding a regular maintenance contract for the upkeep of hedges and verges etc in the Village due to the difficulty of establishing who the lawful land owners were in many cases. In the past the goodwill of the residents has been relied upon to keep the Village looking tidy. This does not appear to be as effective as it used to and areas are looking unkempt.</p>	
<p>9.</p>	<p>Great British Spring Clean Update</p> <p>Saturday 12th September will be the date of the Hepworth Clean up.</p> <p>Equipment will be provided. Meet at the Pavilion at 9.30am on the 12th and a briefing and equipment to be provided by Cllr Garry Bloomfield.</p>	
<p>10.</p>	<p>Questions to the chair/ Agenda Items</p> <p>Deer Warning Signs for the A143 a request has been made for signs due to a couple of recent incidents. The matter was flagged up to Cllr Bull and Spicer but may have been forgotten. Clerk to follow up.</p>	<p>Clerk Agenda Item</p>
	<p>Meeting concluded at 2210hrs. Date of next meeting 05/11/2020.</p>	